

**CHARLESTOWN SELECTBOARD  
COMMUNITY ROOM & ZOOM CONFERENCE MEETING  
WEDNESDAY, JULY 21, 2021**

**AGENDA**

**5:00 PM – REGULAR MEETING**

- 1. NON-PUBLIC: REPUTATIONS**
- 2. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**SELECTBOARD DASHBOARD**

**Board Goals for 2021: Strategic Planning, Town Structure, community Engagement  
Capital Improvement Plan, Financial Management, Human Resources Development, Master Plan  
Implementation, Grant Awareness, Capitalization Reserves, Action Plans**

- 3. RECOGNITION OF VISITOR/PUBLIC INPUT:**
- 4. EX-OFFICIO COMMITTEE REPORTS:**

- |   |   |
|---|---|
| <b>a. Beautification Coalition - Jeff</b> | <b>f. Heritage Commission - Bill</b>    |
| <b>b. Conservation Commission - Jeff</b>  | <b>g. Planning Board - Jeremy</b>       |
| <b>c. FM Schoolboard - Jeremy</b>         | <b>h. Recreation Committee - Shelly</b> |
| <b>d. FM School Site Base – Bill</b>      | <b>i. Town Hall Committee - Jessica</b> |
| <b>e. Finance Committee – Bill</b>        |   |

- 5. ADMINISTRATOR’S REPORT & CORESPONDENCE:**
- 6. MINUTES OF PREVIOUS MEETINGS:**

**July 7, 2021 – Regular Meeting**  
**July 7, 2021 – Non-Public Compensation**  
**July 7, 2021 - Non-Public Reputations**  
**July 7, 2021 – Non-Public Real Estate**  
**July 7, 2021 – Non-Public Hiring**  
**July 7, 2021 - Non-Public Reputations**  
**July 9, 2021 – Workshop**  
**July 14, 2021- Workshop**  
**July 14, 2021 – Non-Public #1 Hiring**  
**July 14, 2021 – Non-Public #2 Reputations**

- 7. CONSENT ADGENDA:  
FINANCIAL ADMINISTRATION –  
Payroll: Correction Register  
Purchase Orders:**

**Manifests: Accounts Payable 07.21.2021**  
**Contracts:**  
**Warrants, Abatements, etc:**  
**Other: Junkyard License – 12A Auto & Truck**

## APPOINTMENTS, PERMITS, LICENSES & RESOLUTIONS:

### 8. ONGOING BUSINESS:

- a. **W&S Commissioners:** current projects, staffing, reports, 20-year plan, other
- b. **Website, Facebook presence, Our town, Other forms of public awareness**
- c. **Policy Reviews and Ordinance-updates, Personnel considerations (general)**
- d. **Hydro/Solar Considerations, Infrastructure assessment and plan development**
- e. **Other:** Fall Mt. Articles of Agreement, budget, Meeting between Selectboards, UVLSRPC and other marketing considerations/Fort #4

### 9. NEW BUSINESS:

- a. **Adoption of various policies, pay scales** i.e. Personnel, Recording Retention
- b. **Community Spirit/Community engagement**
- c. **Town revenue/Asset Management plan/Capital Reserves/General Fund Levels**
- d. **Joint Meeting with Planning Board, Finance Committee & Selectboard: Master Plan Implementation**
- e. **Ordinance Compliance**
- f. **Data Storage and Security**
- g. **Tax Rate**
- h. **Outcome assessments**

### 10. NONPUBLIC SESSION (if necessary) – RSA 91-A:3 II

Next regular Selectboard Meeting will be August 4, 2021. All regular meetings of the Selectboard are open to the public. Inquires may be directed to the Board by calling 826-5368 between the hours of 8:00 AM and 4:00 PM daily.

\*\*\*\*\*This agenda is issued for informational purposes only and is subject to additions, deletions and other modifications before and/or during the meeting at the sole discretion of the Charlestown Selectboard. \*\*\*\*\*

## NONPUBLIC SESSION CITATIONS

(Must be by Role Call Vote)

RSA 91-A:3 II \*\* Indicate Item(s)

- (a) **DISMISSAL, PROMOTION, COMPENSATION, DISCIPLINE or INVESTIGATION** of any public employee; unless employee has a right to a meeting and requests that the meeting be open);
- (b) **HIRING** of any public employee:
- (c) Adversely affect **REPUTATION** of any person other than a member of the Board itself (including applications for assistance, tax abatement or waiver of fees/fines (*if based on inability to pay or poverty of the applicant*));
- (d) **ACQUISITION, SALE or LEASE OF REAL or PERSONAL PROPERTY** which, if discussed in public, might benefit those with interests adverse to the general community;
- (e) **PENDING CLAIMS OR LITIGATION**, either filed or threatened in writing (not including tax abatement applications filed with any body or board);
- (i) Preparation, training and carrying out of **EMERGENCY FUNCTIONS INTENDED TO THWART TERRORISM** (i.e. a deliberate act intended to result in widespread or severe property damage, injury or loss of life);
- (l) **CONSIDERATION OF LEGAL ADVICE** provided by legal counsel, either in

**writing or orally, to one or more members of the public body, even where legal counsel is not present.**

## **Administrator's Report**

### **July 21, 2021**

- Right to Know Request Rates; Hearing scheduled for August 4, 2021 Meeting
- Backhoe Credit Application for Tax Exempt Leasing: 7 years at 2.57%
- Broadband Bond sale: 2.35% for 20 years Five (5) documents for the Board to sign
- Motion to accept the Removal Bond for SBA Tower's

Non-public:

Ongoing items – NOT TO REPORT AT THIS TIME:

- ❖ 2022-2027 General Revaluation RFP
- ❖ 2022 Mowing Bids
- ❖ Policies: Recording Retention Policy

**SCHEDULE A**

**TOWN OF CHARLESTOWN, NEW HAMPSHIRE  
\$2,100,000 General Obligation Bond (Federally Taxable) dated August 11, 2021**

Description of Terms and Purchaser(s) of Bonds

<u>Bond Number</u>	<u>Purchaser</u>	<u>Year</u>	<u>Installments</u>	<u>Interest Rate</u>	<u>Premium Paid By Purchaser (if any)</u>
R-1	New Hampshire Municipal Bond Bank	2022	\$85,000	2.100%	\$0
		2023	\$85,000	2.100%	
		2024	\$90,000	2.100%	
		2025	\$90,000	3.100%	
		2026	\$90,000	3.100%	
		2027	\$95,000	3.100%	
		2028	\$100,000	1.500%	
		2029	\$100,000	1.750%	
		2030	\$100,000	1.850%	
		2031	\$105,000	1.950%	
		2032	\$105,000	2.050%	
		2033	\$105,000	2.100%	
		2034	\$110,000	2.200%	
		2035	\$110,000	2.225%	
		2036	\$115,000	2.300%	
		2037	\$115,000	2.400%	
		2038	\$120,000	2.550%	
		2039	\$125,000	2.550%	
		2040	\$125,000	2.650%	
		2041	\$130,000	2.650%	

**CONSENT ADGENDA**

**July 21, 2021**

**FINANCIAL ADMINISTRATION –**

**Payroll: Correction register**

**Purchase Orders:**

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