

# CHARLESTOWN SELECTBOARD

## ZOOM Conference Meeting

WEDNESDAY, MAY 6, 2020

### AGENDA

#### 6:30 PM – REGULAR MEETING

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**2. BID OPENINGS: Street Sweeping, Chip Sealing, Road Construction & Paving, Crack Sealing**

**3. PUBLIC COMMENT**

**Renaming “Camp Good News Rd” Letters to Abutters March 25<sup>th</sup>, feedback by May 6**

**4. SELECTBOARD COMMENT: Covid-19 (Staffing, Meetings, Cell Phones)**

**Computers/Network upgrades**

**Recording and Streaming of Meetings**

**5. DEPARTMENT HEAD & COMMITTEE REPORTS:**

**Report in Person at Mtg: Chief Connors, Keith Weed, Recreation Committee, Chief Baraly, and Cemetery Trustees**

**6. ADMINISTRATOR’S REPORT & CORESPONDENCE:**

**Acceptance of \$4,260.21 from HHS CARES Act as unanticipated revenue**

**7. EX-OFFICIO COMMITTEE REPORTS:**

- a. Beautification Coalition – Albert
- b. Building Needs - Scott
- c. Conservation Commission - Albert
- d. FM School Board - Bill
- e. FM School Site Base - John

- f. Finance Committee - Bill & Scott
- g. Heritage Commission - John
- h. Planning Board - Jeff
- i. Recreation Committee - John
- j. Town Hall Committee - Jessica

**8. MINUTES OF PREVIOUS MEETINGS**

**April 15, 2020 – Regular Meeting**

**April 15, 2020 – Non-Public Compensation**

**April 29, 2020 – Workshop**

**April 29, 2020 – Non-Public Legal**

**9. CONSENT ADGENDA:**

**Reports Submitted: Patricia Chaffee, Dave Duquette**

**FINANCIAL ADMINISTRATION –**

**Payroll: Payroll dated 05.07.2020**

**Purchase Orders:**

85452	Highway	Jordan equipment	Carbide Grader Blades	1,517.31
85453	Admin	Southwest Community Service	1st quarter Transportation	2,875.00
85454	Ambulance	Valley Regional Hospital	Medical Supplies	849.44
85455	Water	EOS	retrofit & upgrade	1,035.27
85456	Ambulance	Springfield Fire Dept	4 Primary Responses	2,000.00
85457	Fire Dept	Fire Tech & Safety of New England	1 Scott air Pack & 4 Scott cylinders	11,000.00
85458	Admin	D&E Tree Company	Removal of tree at 918 Old Claremont	2,000.00
85459	Transfer Station	Eastern Analytical	2020 Landfill Monitoring	2,117.25

**Manifests:**

**Contracts: Municipal Resources, Inc – 2020-2021 Assessing Warrants, Abatements, etc:**

**Other: Intent to Cuts (3) – State: Lamb Road: 243-024, Bascom B &E: So. Hemlock Road; 248-007, Bascom Maple Farms: Camp Good News: 249-001; (3) Drummond Woodsum invoices**

**APPOINTMENTS, PERMITS, LICENSES & RESOLUTIONS:**

**OLD BUSINESS:**

- **Guardrail on Route 12A – Letter sent May 2 – School sent letter June 10 – Nothing; Sent Copy of Information to Meghan at UVLSRPC 2/20**
- **Police Mutual Aid Agreement with Springfield, VT**
- **Student Conservation Association – Sent abatement info 2/20**
- **Policies, Ordinances & Regulations – Personnel, Traffic & Motor Vehicle, Blasting**

**10. NEW BUSINESS:**

- **Water meter at Anglican Church**

**11. NONPUBLIC SESSION (if necessary) – RSA 91-A:3 II**

Next regular Selectboard Meeting will be May 20, 2020. All regular meetings of the Selectboard are open to the public. Inquires may be directed to the Board by calling 826-5368 between the hours of 8:00 AM and 4:00 PM daily.

**\*\*\*\*\*This agenda is issued for informational purposes only and is subject to additions, deletions and other modifications before and/or during the meeting at the sole discretion of the Charlestown Selectboard. \*\*\*\*\***