

Library Trustees Meeting Minutes

Wednesday, June 12, 2019 at 4:05 pm

A. Attendance and Additions to Agenda

Members Present: Jim Fowler, Maureen Spilsbury, Pat Meissner, Marie Weller, Becky Bailey, Judi Baraly, and Holly Shaw (Director).

Excused: Anne Williams

Additions to the Agenda: None

B. Minutes, May 2019

Minutes from the regular meeting in May were reviewed. Motion to accept was made by Judi, Maureen seconded. Motion passed.

C. Standing Reports:

1. **Treasurer's Report:** Maureen presented reports for May 2019. Motion to accept was made by Pat, Marie seconded. Motion passed.
2. **Director's Report** was presented.

D. Old Business:

1. **Update on Building:** Judi indicated that Jeff Rousch will begin color matching process for renovations next week. Judi will write and submit article for Our Town, Jim will update Facebook and website.
2. **NHLTA Training:** Judi, Anne, and Jim attended Reports were presented about meeting.

E. New Business:

1. **Review of Email and Meetings**
2. **Town Wide Yard Sale**

- a. The Book Sale will be held indoors, in the Library proper
- b. Maureen will see if Nate Hewes can deliver donations of books on Friday
- c. Judi will see about tables from the Rotary (5/6 of 8', if possible)
- d. Trustees will begin set up at noon on Friday
- e. The sale will take place from 8 am-3 pm
- f. Maureen will direct street traffic to sale, if possible
- g. Marie made a motion for Pat to obtain a banner for the sale, and posts for the banner, to cost \$130, in total. The sign will be displayed on the Library lawn for 1 week prior to the sale. Maureen seconded. Motion passed.

3. **Annual Trustee Party for Library Staff**

The party will be held at Judi's house, on July 9, starting at 5 pm. Trustees should RSVP to Judi and let her know what they will be bringing.

F. Trustee Business: Non-public Session

Maureen moved, Marie seconded, that the Trustees should enter a non-public portion of the meeting to discuss Trustee By-Laws and the Library Director's Evaluation. Motion passed.

G. Return to Public Session

Maureen moved, Becky seconded, to return to the public meeting. Motion passed.

H. Adjournment: Motion to adjourn was made by Maureen, Jim seconded. Motion Passed. The meeting adjourned at 5:42 pm.