

Library Trustees Meeting Minutes

Wednesday, October 14, 2020

Attendance and Additions to Agenda

Members Present: Jim Fowler, Maureen Spilsbury, Judi Baraly, Marie Weller, Anne Williams, Shannon Glidden, Becky Bailey & Jen Haynes (Director)

Absent:

A. Meeting called to order at 4:02.

- No changes to agenda

B. Minutes, September 2020

Minutes from the September meeting were reviewed. Marie motioned to approve. Judi seconded. Motion Passed.

C. Standing Reports:

1. Treasurer's Report:

- No changes on first 3 accounts
- Debit account getting some activity
- Looking in to Weebly account as it was thought to be free
- Reviewed Trust accounts
- Judi motioned to approve. Marie seconded. Motion Passed.

2. Director's Report

- Visits increased this month
- Wifi Installed
- Did not get the grant
- Jen was able to buy 3 Chromebooks with the \$1000 Tech Fund (cleared by the Select Board to be used this year
- Contacted principals to open for schools to aid students on remote days
- Purchased 4 Kindles
- Did get CSB grant for \$1650 so funds will be used to refurbish the Children's room with the grant
- Halloween Story Walk happening (Oct. 16-31). Pages were protected and will be outside of businesses for families to enjoy. Ends at Library for a special Halloween treat
- Seeing if HS Band can possibly come out to do a performance of some sort (would give them the check for their time and an opportunity to perform since COVID has stopped that.
- Starting a Book Club – idea was to inspire, open to town – meetings will be on Saturdays. Books just came – 1st meeting Nov. 14th at 10.

D. Old Business:

1. Edward Jones Representative

- Representatives in attendance for meeting
- New Rep will be Jen (works out of branch in Claremont)
- There are 3 different funds (Brita Blish, Centennial & Eloise Kinson Fund)
- Long term investments (fairly conservative) – receive a check in January for profit made from investments
- Money used for books for the library
- Brita Blish – (3000 in principal), generated 284.98 this year
- Centennial - (1300 in principal), generated \$123.45
- Eloise - (2,892 in principal), generated \$296.86
- Money added to Eloise Kinson fund (in remembrance of son)
- Call out to Home Office about making a change (if board wanted to) to possibly increase payout returns (slightly more risk but also more possible return)
- Change is recommended by Edward Jones Reps – same company, just need to see if it fits within the by-law rules

2. Wifi

- See above Director's Report
- Installed!

3. Building Maintenance Update

- Building continuing to be worked on Monday - Friday
- Working on resurfacing some bricks sandstone, pleased with progress so far

4. Lawn Update

- MJS called back and came for a walk through
- They are happy to do it
- Special sand material will be placed around building
- Garden – semi-circle around the back of the bench
- Will transplant some of the stuff from the original garden
- Putting in new light poles and move some already here
- MJS thought about fertilizing and irrigation -Trustees are unsure if that is needed, more focused on items that we brought up
- Lawn Furniture – a couple of tables and benches
- To include Safety rail for the porch (Springfield Bench estimate for \$3920-\$4300)
- Jim will work up a package after receiving estimate from MJS and will present to Board

E. New Business:

1. Non-Public

- Maureen motioned to enter Non-Public. Shannon seconded. Motion Passed.
- Anne motioned to go back to Public. Marie seconded. Motion Passed.

F. Adjournment: Motion to adjourn was made by Maureen, Anne seconded. Motion Passed. The meeting adjourned at 5:05.

Next Business Meeting: Wednesday, November 11th, 2020 Minutes Submitted by Becky Bailey