Silsby Library Trustee meeting minutes October 11, 2023

meeting called to order by President Judi Baraly at 4:31pm

attendance: Judi Baraly, Maureen Spilsbury, Karen Haskell, Cliff Stark, Meg Lambert, James Lupolt absent: Kathy Eames, Jen Haynes, director

Approval / correction to September minutes draft: Judi recommended correcting minutes to reflect the discussion re: library staff retroactive salary increase of 2%. Cliff moved to accept the mintues as corrected, the motion was seconded and approved.

Stnading reports:

* + 1. Treasurer's report: Maureen reviewed the activity of the past month, showing that the director is culling older books to replace with new books. Jason rebuilt the patio garden boxes at cost of $207.00 to be paid from warrant article funds. Cliff moved to accept the treasurer's report, the motion was seconded and approved.
    2. Director's report: Story hour is seeing high attendance as is movie night. The patio is completed with the contractor returning at Jen's request to fill some open cracks. Jen is in discussion w/Patty Chaffee re: obtaining a liquor lisence for the library Sip N Paint events

Old Business:

* + - 1. The posts for book page displays need to be driven before Fall Festival. Cliff may need help with this.
      2. Cliff will submit a bill for the boxes he built at $20 / box. Johnson Construction can redo the steps. Cliff moved that we ask Johnson to do the steps, the motion was seconded and approved.

3. Will Stark, master electrician, will be discussing removal of the light poles with Jen. What will be done with the poles?

New Business:

* + - 1. Meg discussed her NHLT trustee training. Discussed inviting selectboard members to our meetings but as the meetings are open to the public this is not necessary.
      2. MANGO has 47 – 50 partipants to date. Discussed ways to promote the program.
      3. Jen has not submitted the budget pending trustee approval. The budget will be level funding with salaries not included. We will need to encumber funds by the December selectboard meeting for building maintenance such as making the attic energy efficient. Judi suggested we come up with a list of priorities for this.
      4. Karen suggested we discuss holiday restivities; we had a party in January last year at staff requests as December is so busy. If we do this in January we would hold a December meeting if needed.
      5. Cliff mentioned that COVID is on the rise and we need to ensure the library has masks and hand sanitizer on hand.

Maureen moved that we adjourn, the motion was seconded and approved.

President Judi Baraly adjourned the meeting at 5:34pm.

Minutes submitted by Karen Haskell, secretary