

**Library Trustees Meeting Minutes**

Wednesday, March 9, 2022

**Attendance and Additions to Agenda**

Members Present: Jim Fowler, Becky Bailey, Maureen Spilsbury, Karen Haskell, Shannon Glidden & Jen Haynes (Director)

Public: Diane Town, Judi Baraly & Kathleen Eames

**A. Meeting called to order at 4:39**

**B. Minutes, February 2022**

- Karen motioned to accept. Maureen seconded. Motion Passed.

**C. Standing Reports:**

**1. Treasurer's Report**

- Not many changes – Jen will be giving Maureen some bills shortly so there will be more changes next time
- Lawn upgrade fund added to the back – this is a temporary account only for the lawn upgrade
- Auditor will be coming - needs to see all agendas, minutes, and account information – everything in order
- Shannon motioned to approve. Karen seconded. Motion passed.

**2. Director's Report**

- Jen spending down the town line first
- HVAC system is done – installed and complete – just needs to be programmed and will be good
- Requesting approval to remove mask guidelines per CDC guidelines
- Dr. Seuss reading challenge has begun – no minimum or maximum, just for fun and everyone gets a book at the end
- Story and Craft hour has continued on Zoom – will continue for those who cannot attend in person (if we move to this)
- Sandy and guitar lessons have been going well still – moved to blocked sessions of 4-6 weeks
- Adult crafting hour being held each month, will also be a summer reading challenge for adults as well
- Eileen continuing to work from home – preparing story hour crafts for the week and will be working on summer reading items
- Sandy has been working to train Kelly

- Will need a temporary person to fill in for Sue from May-October (15 hours) to aid with kids programming
- Theme for summer reading program – “Oceans of Possibilities”
- March programs: Dr. Seuss reading challenge, Read to a dog, 10<sup>th</sup> – Adult Hour (book stacks) & 23<sup>rd</sup> – Trail Talks w/Jim Fowler @ 6pm
- April programs: 7<sup>th</sup> – Adult crafting hour (gnomes) & Saturday hikes with Jim
- Shannon motioned to approve to accept. Becky seconded. Motion passed.

#### **D. Old Business:**

##### **1. Election – new trustees, renewals, election of officers**

- Looking to fill Becky’s secretary position – can decide next time
- Shannon nominated Jim for Chair. Karen seconded. Motion passed.
- Shannon nominated Maureen for Treasurer. Karen seconded. Motion passed.
- Vice and secretary positions will be discussed next meeting

##### **2. COVID response**

- Becky motioned to remove the mask mandate at the library and return to in-person programming. Shannon seconded. Motion passed.

##### **3. Long Range Plan – Patron Survey**

- Trustees reviewed proposed possible patron survey questions
- Trustees edited proposed survey – Jim will type up and send to trustees

##### **4. Library Lot Update**

- Light post plaques installed
- Front Lawn grading – MJS was going to do it last year and did not. Jim will reach out to Log Cabin to see if they can do the lawn. Shannon will also reach out to a possible person – if interested, she will refer to Jim.
- Benches – Jim and Jen have been discussing and whatever money isn’t used for the grading can be used toward the benches
- Patio also still needs to be done – Jen will reach out to see about using the power washer and put the special sand in

##### **5. Expand Overdrive**

- Jen looked into this and the cost is not worth it
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#### **E. New Business**

##### **1. Dickens Village**

- Jen received a phone call about a donation of the Dickens Village – items were picked up and this is displayed in the library currently

- Becky motioned to accept this donation. Shannon seconded. Motion passed.

**F. Adjournment:** Motion to adjourn was made by Shannon. Seconded by Maureen. Motion passed. The meeting adjourned at 5:54.

**Next Business Meeting:** Wednesday, April 13<sup>th</sup>, 2022

Minutes Submitted by Becky Bailey