

Library Trustees Meeting Minutes

Wednesday, January 12, 2022

Attendance and Additions to Agenda

Members Present: Jim Fowler, Judi Baraly, Becky Bailey, Maureen Spilsbury & Diane Town

Zoom: Jen Haynes (Director) & Shannon Glidden

Absent: Karen Haskell

A. Meeting called to order at 4:36

B. Minutes, November 2021

- Judi motioned to approve. Maureen seconded. Motion passed.

C. Standing Reports:

1. Treasurer's Report

- 3 reports (October, November and December)
- No issues to report, most activity in last month
- Books purchased, employee Christmas plants, etc.
- Judi moved to accept. Becky seconded. Motion passed.

2. Director's Report

- Virtual program with Adair Mulligan on the history of the Connecticut River – made possible by a Humanities To Go Grant (11 attendees)
- 2nd Annual Christmas Tree Lighting was highlight of the month
- Sandy's guitar lesson students performed a concert at front entry
- Due to rise in COVID cases, we host programs online & requiring masks while in the building – outdoor programming plans are in the works
- New Year will bring changes – new Assistant Librarian / cut from Full Time to Part Time per selectboard – Sandy will continue to work for the ten hours a week
- CSB granted the library – funds for new wifi equipment
- With trustee approval, Jen would like to see new assistant library (hired by Jen – Kelly Vigneau)
- Eileen still recovering and has been able to work from home at reduced hours

D. Old Business:

1. COVID

- Programs or virtual
- Masks continued to be worn in building

2. Library Lot Update

- 2 new benches in boxes in the Library
- Jim spoke with

E. New Business:

1. Trustees renewals –

- For 2022 – Maureen, Becky & Karen needs to go on ballot as she was a fill-in – need to go down to be put on between Jan. 19th and 28th
- Jim & Shannon is 2023
- Judi & Diane is 2024
- Should think about an alternate

2. Town Requested Monthly Report

- Jim discussed with Jeff Lessels
- Someone in the town office required monthly report from all town entities
- Minutes are shared every month with Jessica

3. Pizza

- Town workers putting in the lamp posts were given a pizza lunch
- Jim shared how thankful they were for the lunch

4. Long-Range Plan

- Jim proposed that we have a long-range plan for the library – about 1/3 of towns around us have one
- Trustees should look around to other libraries that have one to see what they look like – do we develop one of our own
- Jen's thinking about things like expanding digitally – engaging the community in other areas – Sandy has been weeding out older/damaged books to allow the opportunity to be replaced with new books
- Could/should include maintenance in plan
- Trustees will look through some/get ideas/bring ideas to next month meeting and revisit (NH Library page, resources, long range plan)
- In one library's plan – bicycles to check out!

5. Did You Know?

- Diane wondered if we know about this section on the town site – we could advertise programs/events there
- Jen shared that Patty did let her know after the tree lighting that if we let her know about these things ahead of time – she will put them on this section

6. Final LCHIP

- Judi had to do a scale of the old and the new – she will leave these at the library

F. Adjournment: Motion to adjourn was made by Judi, Maureen seconded. Motion Passed. The meeting adjourned at 5:25.

Next Business Meeting: Wednesday, February 9th, 2022

Minutes Submitted by Becky Bailey