

**TOWN OF CHARLESTOWN  
SELECTBOARD MEETING  
DECEMBER 3, 2019**

Selectboard Present: Steve Neill (Chair), Jeffrey Lessels, Albert St.Pierre

Staff Present: Jessica Dennis – Administrator

**Meeting was called to order at 8:30 AM.**

The Selectboard conducted an interview for the Planning and Zoning Administrator's Position.

The candidate left the meeting at 10:30

Albert St. Pierre made a motion to offer the position to candidate at \$30 per hour. Mr. Lessels seconded the motion. Motion passed.

The Selectboard performed Department Head evaluations for full-time department heads: Jessica Dennis, David Duquette, and Chief Patrick Connors. Keith Weed's evaluation will be done at a later date. The Selectboard will meet with Department Heads to go over their reviews at a later date.

**ADJOURNMENT:**

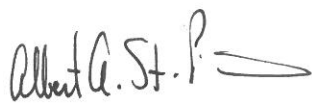
**Mr. St. Pierre moved to recess this meeting. Mr. Lessels seconded the motion. With all in favor, the meeting was adjourned at 12:49 PM.**

Respectfully submitted,  
Jessica Dennis

Approved,

  
Steven A. Neill, Chair

  
Jeffrey Lessels

  
Albert St. Pierre

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the December 18, 2019, Selectboard meeting.)