

**Charlestown Board of Selectmen
Meeting Minutes
May 19, 2021 @ 6:00 pm
Community Room and Zoom**

Selectboard present and location: Jeff Lessels, William Rescsanski, Scott Wade, Jeremy Wood, Shelly Blouin-Andrus: all present in the community room.

Staff Present: Patricia Chaffee- Tax Collector/Town Clerk (via Zoom)
Keith Weed – Highway Department

Public Present: ? attended in person and ten attended via zoom

Chairman Wade called the meeting to order at 6:00 pm. All meetings are recorded. Chairman Wade noted that the Board would be entering into a non-public meeting at the start of the meeting.

Mr. Wood made a motion to enter non-public at 6:02 pm RSA 91-A:3 II (c-Reputation), Mr. Rescsanski seconded the motion and motion passed.

The Selectboard reconvened public session at 6:16 pm.

Mr. Wade resumed the meeting with the pledge of allegiance.

Public Comment:
No public comment.

Selectboard Agenda:

Mr. Rescsanski noted that the Board has not talked to the auditors. Mr. Rescsanski is looking for an update.

Mr. Wood requested non-public for hiring and reputation. Mr. Lessels also requested a non-public for reputations.

Administrator's Reports:

Ms. Dennis was not in attendance but had submitted things for the Board to review and consider. A letter from Casella Waste was presented to the Board, this letter is asking for support of their facility in Dalton. Mr. Rescsanski was not in favor as he would like to know more about the House Bill it refers to. Mr. Weed felt the Town should support Casella and the facility. This will be tabled until the next meeting.

Cinde Warmington would be available for a walk around Town on a Friday afternoon. Ms. Blouin-Andrus commented that Suzanne Prentiss might attend. It was decided that a couple of dates will be given to Ms. Warmington to get a date scheduled.

The Attorney is finishing the deed for the purchase of 150 Wetherby Road and needs to know what, if any, penalty will incur should the clean up not be completed in eighteen (18) months. Mr. Wood made a motion that should clean up not be completed in the time allotted, the property would revert back to the Town. Ms. Blouin-Andrus seconded the motion, motion passed.

A request was received asking if the Town would consider paving Carters Road and include it in a future budget. Mr. Weed noted that there are only three (3) houses on that road.

The Library Trustees ask for approval to place no-smoking signs around the patio area. The Board approved the signs.

The ejection process has started for 151 Morways Park. Attorneys are handling summons.

Ex-Officio Committee Reports:

Beautification Coalition:

Mr. Lessels – The green space in front of 200 Main Street seems to be an issue. Mr. Lessels noted that he did make the decision to change the plan. There have been a few complaints, straw blowing around, someone drove over it, leaving tire impressions. Mr. Lessels has raked over the area that was damaged by the tires, and placed more grass seed and hay. The Coalition will meet Thursday, May 20, at 3:30pm to work on plans for the East side of Main Street.

Conservation Commission:

Mr. Lessels reported that they met last night. Work is being done to complete the clean up on the Acworth Road property as well as reviewing the Forest Management Plan. The Boys Scouts will be helping with some of the clean up.

FM School Board:

Mr. Wood – Mr. Wood did not attend, Ms. Blouin-Andrus reported for both the School Board and Site Base. Mr. Fenn, attended the site base meeting to give an overview of the twenty (20) year capital improvement plan. The School Board did announce that they will not be taking up the Articles of Agreement this year, it will be revisited in 2023.

FM School Site Base:

Ms. Blouin-Andrus – see above

Finance Committee:

Mr. Rescsanski – The Committee will be meeting with the Selectboard, May 26, 2021 to review the current status of the budget.

Fire/EMS Committee

Mr. Wade – The Committee is working to finalizing the proposal to present to the Selectboard, possibly have a review at the May 26, 2021 workshop.

Heritage Commission:

Ms. Rescsanski – work is being done on the surround of the cannon. Old Home Days has been postponed until 2022.

Planning Board:

Mr. Wood – The Board met last night, and gave final approval of the new cell tower on Birch Drive. The approval is conditional upon agreement with Town. The Board also fielded complaints about a property on Sullivan Street. There was also an overview of the Recreation Chapter of the Master Plan.

Recreation Committee:

Ms. Blouin-Andrus – The Committee would like to ask the Board if a fee can be reinstatement for admission to the pool. Board agreed to allow charging a fee again. Mr. Wood recommended

having pool parties, etc. to bring the community out. A schedule has been set for the movie screen. The 3rd Saturday of the month starting June 19 through October 16. Ms. Blouin-Andrus noted that she would like a letter sent to all the abutting neighbors of the dates so they are aware that there will be traffic outside of normal Park hours. There has also been work completed on the dug outs. The Fall Festival is scheduled for October 23, 2021.

Mr. Lessels made a motion to post the dates of the movie nights on the website. Motion was seconded by Mr. Rescsanski and motion passed.

Town Hall Committee:

Mr. Weed reported that the suggested piece of steel for the floor under the safe in the Town offices would cost \$800.00. It was noted that a conversation with the flooring company should take place to determine if the weight of the safe will be an issue on the new flooring, and work can start to be scheduled.

Minutes:

Mr. Rescsanski made a motion to accept the following meeting minutes,

May 5, 2021 - Regular Meeting

May 5, 2021 - Non-public #1 Personnel

May 5, 2021 - Non-public #2 Legal

May 5, 2021 - Non-public #3 Reputations

May 5, 2021 - Non-public #4 Hiring

May 13, 2021 - Workshop

Mr. Wood seconded the motion; motion passed.

Consent Agenda:

Mr. Wood made a motion to accept the consent agenda as presented; Mr. Rescsanski seconded the motion; motion passed.

Old Business:

Mr. Charles Baraly asked what the status of the Taylor Hill project. It was noted that work is still being done on the easements and the pipe has not arrived.

Mr. Weed noted that permits are still in the works for the Borough Road bridge, it could be three to four months to finalize.

Mr. Rescsanski is finalizing a few changes to the policies that have been reviewed and will have them for the next meeting.

The contract for the Broadband project is being reviewed. Mr. Phil Turner has forwarded along some suggestions. Ms. Nancy Houghton noted that Langdon has spent more than they thought in legal fees for their Broadband project and thought the Board should be aware of these additional costs. Mr. Wood suggested that Mr. Turner be named project manager since he has been instrumental in this project. The Board agreed and Mr. Wood will ask him if he would be interested in doing this.

New Business:

No new business came before the Board.

Mr. Rescsanski made a motion to enter non-public at 7:52 pm RSA 91-A:3 II (c-Reputations), Mr. Wood seconded the motion and motion passed.

The Selectboard reconvened public session at 7:38 pm.

Mr. Rescsanski made a motion to enter non-public at 7:48 pm RSA 91-A:3 II (c-Hiring), Mr. Wade seconded the motion and motion passed.

The Selectboard reconvened public session at 7:58 pm.

Mr. Rescsanski made a motion to accept the anonymous donation for landscaping at the town offices to include grass work and granite posts. Motion was seconded by Ms. Blouin-Andrus and motion passed.

Chairman Wade made a motion to enter non-public at 7:58 pm RSA 91-A:3 II (c-Reputations), Mr. Rescsanski seconded the motion and motion passed.

The Selectboard reconvened public session at 8:17 pm.

Chairman Wade made a motion to enter non-public at 8:17 pm RSA 91-A:3 II (c-Compensation), Mr. Wood seconded the motion and motion passed.

The Selectboard reconvened public session at 8:27 pm.

Chairman Wade made a motion to enter non-public at 8:27 pm RSA 91-A:3 II (c-Reputations), Mr. Wood seconded the motion and motion passed.

The Selectboard reconvened public session at 8:46 pm.

Ms. Blouin-Andrus made a motion to adjourn at 8:46 pm; Chairman Wade seconded the motion and motion passed

Respectfully Submitted,
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

(Note: these are unapproved meeting minutes. Any corrections will be made at the next Selectboard meeting on June 2, 2021)

Charlestown Selectboard
Non-Public Meeting Minutes #1
RSA 91-A:3 II (a- Reputations)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary

The Board met with Dan Olszanski from Adirondack Emergency Vehicle Group to review a list of concerns regarding the new truck and having things finalized to sign off on the truck. Mr. Olszanski noted that warranty claims have been submitted, however due to COVID parts are delayed. Chairman Wade sent over the list and asked if Mr. Olszanski had this list to review. It was decided that the list would be sent to Mr. Olszanski to review and respond back to each with an explanation or status update. It was asked that he provide proof of the radio order, as the watts are in question. Mr. Olszanski also noted that he would work with the new chief and set up a local vendor that can do the work once the parts come in. Chairman Wade said a meeting should be set up with Ms. Dennis, Chief Rumrill and Mr. Rescsanski volunteered to attend for the Selectboard.

Mr. Wood made a motion to reconvene public session at 6:16 pm, Mr. Rescsanski seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

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**Charlestown Selectboard
Non-Public Meeting Minutes #2
RSA 91-A:3 II (c-Reputations)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting**

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary (via Zoom)
Chief Connors – Police Department

Chief Connors spoke to the Board about possibly of accepting an anonymous donation and using it to redo the landscape at the Police Station and the Town Offices. Mr. Lessels noted that would get additional donations for some landscaping. Placement of granite posts in front of the Town Offices. There was a brief discussion about possibly renaming the Police Station after a local donor.

Mr. Wood made a motion to reconvene public session at 7:38 pm, Mr. Rescsanski seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

(Note: these are unapproved meeting minutes. Any corrections will be made at the next Selectboard meeting on June 2, 2021)

Charlestown Selectboard
Non-Public Meeting Minutes #3
RSA 91-A:3 II (b- Hiring)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary

Mr. Wood opened the conversation with concerns about staffing. Is there something that can be done to help figure this out. There are multiple departments that need employees. It was suggested that possibly meeting with those department heads and seeing how the Board can assist.

Mr. Rescsanski made a motion to reconvene public session at 7:58 pm, Mr. Lessels seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

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Charlestown Selectboard
Non-Public Meeting Minutes #4
RSA 91-A:3 II (c- Reputations)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary

The Board has a discussion regarding current personnel in one department that seems to need more assistance than most. There have also been some concerns voiced about how the staff works and what they may be doing while on the clock.

Ms. Blouin-Andrus made a motion to reconvene public session at 8:17 pm, Mr. Wood seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

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Charlestown Selectboard
Non-Public Meeting Minutes #5
RSA 91-A:3 II (a- Compensation)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary

The Board reviewed two (2) employee requests to roll over vacation in excess of the forty (40) hours allowed. Mr. Rescsanski noted that he was not in favor of this as the employees should be taking the time given to them. Chairman Wade made a motion to allow the employees to roll over the excess vacation only for this one (1) year and not again next year. Motion was seconded by Mr. Lessels and motion passed.

Chairman Wade made a motion to reconvene public session at 8:27 pm, Ms. Blouin-Andrus seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

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Charlestown Selectboard
Non-Public Meeting Minutes #6
RSA 91-A:3 II (c- Reputations)
May 19, 2021 @ 6:00 pm
Zoom and Community Room Meeting

Selectboard present and location: Chairman Scott Wade, William Rescsanski Shelly Blouin-Andrus, Jeremy Wood, Jeff Lessels – all present in the community room.

Staff Present: Patricia Chaffee – Recording Secretary

The Board reviewed a complaint regarding a couple properties and possible dumping at the site. It could possibly be an EPA issue and the complainant may want to contact them as well. Ms. Emerson has been working with the property owner and pictures do indicate some slow progress. Ms. Blouin-Andrus noted the huge legal costs that some enforcement case could bring. Mr. Wood suggested a certified letter from the attorney be sent. Chairman Wade made a motion to have the attorney draft letters to the property owners. Motion was seconded by Mr. Wood and motion passed.

Chairman Wade made a motion to reconvene public session at 8:46 pm, Mr. Wood seconded the motion and motion passed.

Respectfully Submitted
Patricia Chaffee, Recording Secretary

Scott Wade

Jeff Lessels

William Rescsanski

Shelly Blouin-Andrus

Jeremy Wood

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