

Charlestown Board of Selectmen
Workshop Meeting Minutes
June 3, 2020 @ 4:00pm Zoom meeting

Selectboard present and Location: Chairman Albert St. Pierre (community room), John Streeter (community room), Jeff Lessels (community room), William Rescsanski (community room), Scott Wade (work office).

Staff Present: Jessica Dennis- Administrator
Kelly Wright- Administrative Assistant
Patricia Chaffee- Town Clerk/ Tax Collector

Planning Board: Chairman Terry Spilsbury

Chairman St. Pierre called the meeting to order at 4:00 pm. Chairman St. Pierre recited the protocol for holding public zoom meetings due to the Covid- 19 executive order per Governor Christopher Sununu.

The pledge of allegiance was recited. Chairman St. Pierre announced the meeting is being recorded and if anyone wishes to speak, they must state their name for the record.

Mr. Terry Spilsbury reported the Building Needs Committee met last week and had some questions regarding the board of selectmen's directions and concerns on how to proceed addressing the Town buildings needs.

Mr. Spilsbury continued updating the Board on the process and progress of the Planning Board with updating the Town's Masterplan and the Capital Improvements Plan (CIP). The State of New Hampshire mandates Town's update their Masterplan with focus on Vision and Land Use, along with 15 other topic areas but these are at the Board's discretion for their Town's future growth and direction. The planning board intends to expand upon the Community Facilities and Energy Efficiency and hopes to have community participation. There will be a survey sent out to all property owners to inform them on the purpose of the Masterplan and request public participation. There was recommendation from the Board that the survey should be mailed out to all residents in Town and not just property owners. Ms. Emerson has already prepared half of the mailings. The survey will be put on the website. The Masterplan requires comprehensive updating and the Planning Board hopes to create task forces with committee members, interested residents and Selectboard members on them to review and update specific parts of the plan. The CIP was discussed and Mr. Spilsbury stated he feels this can take shape after the Masterplan is done. There was continued discussion that the CIP is an obligation of the Planning Board as well as the Masterplan and must be reviewed and updated as well. The CIP must be reviewed yearly.

There was discussion regarding the 2021 Building Needs bond. Mr. Wade recommended a Facility Capital Management Plan be created and he would lead this task force. Input for this

plan would include the maintenance employee, Mr. Reynolds, and the Planning Board. There was also discussion about what should possibly be included in building maintenance in the 2021 budget. More discussion about this once the Selectboard and Finance Committee start looking on the 2021 budget. Mr. St. Pierre stated that there are other creative ideas for departments to fund capital projects.

There was discussion about Zoning ordinances and more enforcement and consequences. Mr. Rescsanski asked if there would be any Zoning regulations to vote on in March 2021. The Board discussed the low property assessments, housing regulations and consequences for property owners not following the current Town ordinances. More discussion will follow as the Planning Board and Selectboard meet.

The Board discussed whether the Building Needs Committee can be dissolved. After discussion, the Board agreed to dissolve the Building Needs Committee in the Selectboard meeting.


Mr. Streeter moved to go into nonpublic RSA 91-3: A & C (Compensation & Reputation), Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

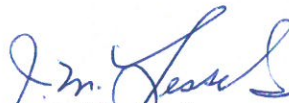
Mr. Streeter moved to approve a tax deferral on 14 Ponderosa Park for the 2019 tax year and enter into a mortgage agreement for the past tax arrearages; Mr. Wade seconded the motion and, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.


Mr. Streeter moved to approve a tax deferral on 1023 Acworth Road for the 2019 tax year and enter into a payment arrangement agreement for the past tax arrearages, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

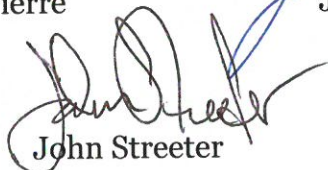
Mr. Streeter moved to adjourn at 6:22 pm, Mr. Wade second the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Respectfully Submitted,
Kelly N Wright


Albert St. Pierre


Jeff Lessels


Scott Wade


John Streeter


William Rescsanski

(Note: these are unapproved meeting minutes, any amendments will be made at the next meeting on June 17, 2020).

Charlestown Board of Selectmen
Public Meeting Minutes
June 3, 2020 @ 6:30pm Zoom Meeting

Selectboard present and Location: Chairman Albert St. Pierre (community room), John Streeter (community room), Jeff Lessels (community room), William Rescsanski (community room), Scott Wade (community room)

Staff Present: Jessica Dennis- Administrator
Kelly Wright- Administrative Assistant
Patricia Chaffee- Town Clerk/ Tax Collector
Keith Weed- Highway and Transfer Station Department
Chief Patrick Connors- Police and Ambulance Department

Chairman St. Pierre called the meeting to order at 6:30 pm. The pledge of allegiance was recited. Chairman St. Pierre recited the protocol for holding public zoom meetings due to the Covid- 19 executive order per Governor Christopher Sununu.

Public Hearing:

Mr. St. Pierre called the acceptance of unanticipated revenue's public hearing to order 6:40pm. Ms. Dennis reported the Town received the insurance settlement check from Travelers insurance in the amount of \$28,447.75. This is for the September 2019 accident on Fling Rd Bridge. The bridge has already been repaired. Mr. Wade moved to accept the unanticipated revenue in the amount of \$28,447.75 from Travelers Insurance Company, Mr. Lessels seconded the motion and on a roll call, Mr. St. Pierre (Yes), Mr. Lessels (Yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); the motion passed.

Public Comment: Ms. Lori Landry from Fall Mountain District School SAU 60 joined the meeting to update the board on the end of year school activities and how the middle and high school graduations will proceed. She reported the budget has been monitored and there may be a small amount of surplus. The school administration has been watching how to handle the sports and will follow the recommended updates. The State will decide how to transition from remote learning back to normal classes. The school board would like to continue informing the Selectboard with changes occurring at the school.

Department Reports:

Town Clerk/ Tax Collector- Patricia Chaffee

Ms. Chaffee reported the water bills have gone out. She will begin staggering staff next week. The tax bills will go out next week. The door buzzer has been installed and is working well.

Police Department: Chief Patrick Connors reported the department is still seeing an increase in domestic violence, child abuse and psychological cases calls. The department has begun more enforcement with motor vehicle stops. The officers have been taking the necessary precautions to protect themselves and are working with other policing communities. Chief read a letter from the Chief's Association. The board would like to thank Chief Connors for submitting the letter and would like it to go on record.

New Hampshire Association of Chiefs of Police

One Municipal Drive, Derry, NH 03038
www.nhchiefsopolice.com

Statement Regarding the Death of George Floyd in Minneapolis

The New Hampshire Association of Chiefs of Police condemns the actions of former Minneapolis, MN Officer Derek Chauvin and further condemn the inaction of the other former officers on the scene that failed to intervene and prevent the death of Mr. Floyd. His death, while in the custody of Minneapolis police officers, is unconscionable, deeply disturbing and both morally and professionally offensive. Our Association mourns the loss of Mr. George Floyd and our thoughts and prayers are with his family, his friends, and the citizens of Minneapolis during this difficult time.

The actions of Derek Chauvin and the other officers that day broke the public faith and trust that was given to them when they swore their oath and pinned a badge on their uniform. Their despicable action and inaction have fractured the faith and trust in all law enforcement officers by the public who expects us to protect and serve everyone, even those in our custody.

It is our job, our duty, and professional mission to protect those who cannot protect themselves even at the hands of other officers. WE MUST ALWAYS STAND UP AGAINST INJUSTICE. To all Chiefs and Sheriffs, and those in leadership and supervisory roles, it begins and ends with us.

The actions and inaction of the officers in Minneapolis, as shown in the video, are wholly inconsistent with the culture, training, and values we instill and promote to our officers in New Hampshire. In addition, their actions and inaction not only violate criminal laws, but also our Law Enforcement Oath of Honor, our Law Enforcement Code of Ethics, and the Constitution they swore to uphold.

The horrific acts that resulted in Mr. Floyd's death should shake every law enforcement officer in the United States to their core. This tragedy is a call to action that should resonate with every chief down to the newest officer; to support the principles and ideals of community policing; to ensure the structures, programs and systems are in place to prevent such tragedies from occurring. In New Hampshire, we work hard to maintain the trust and confidence of the public we serve by demonstrating transparency, accountability, and responsibility, to make our communities a better place for all.

We must never relax our vigilance regarding our profound responsibility to always improve policies, training, education, and the culture while fostering trust and respect within our communities. Every human being deserves justice and to be treated fairly with compassion, respect, and equality.

Charlie Dennis, President New Hampshire Association of Chiefs of Police

Ambulance Department: Chief Connors reported there is a Covid-19 case in town. The department is working closely with the State. Chief would like to thank the office staff and other department heads for working so efficiently whenever the police department needs something. There was discussion regarding the county dispatch with no decision made.

Transfer Station: The department is still seeing a large amount of demo. Mr. Weed received a letter from NRRA stating the City of Keene transfer station is not currently taking glass and they are looking for new vendor.

Highway Department: Mr. Weed reported the department has been street sweeping and grading dirt roads. Pike Industries will be moving their equipment in on Friday and Monday, they will be grinding Wheeler Rand Road and Roberts Road. On Tuesday and Wednesday they will be putting down hot top.

The Dodge truck has had its oil pan repaired. The backhoe is down as of yesterday. The gear replacement work can be done in house. Mr. Weed informed the board that Mr. Edward Beliveau will be retiring this summer. He has saved the Town thousands and thousands of dollars and is very skilled with vehicle maintenance and repairs.

Recreation Committee: The Committee met last night. Ms. Chaffee asked if the Board would be willing to make a formal statement about the park closures. Mr. Wade asked if Swan Common and Patch Park could be opened following the Governor's guidelines. The Committee could rope off certain areas and put up signage. Ms. Dennis reported the GOFERR grant will help cover with signage cost. Mr. Streeter reported he spoke to Mr. Arthur Grenier and the Committee is planning on having basketball clinics in groups of 8-10 kids. They also plan on putting up the handicap swings.

Cemetery Department: A report was submitted. The spring cleanup was done. A tree fell in Hope Hill cemetery which has been removed, and that area was loamed and seeded. The department has had several burials and have sold a few lots. Future projects include paving Hope Hill. There was discussion regarding the pine roots and the water faucet issues in Forest Hill. Ms. Dennis will ask Mr. Stacey Hassett to look at these.

Administrator's Report: Ms. Jessica Dennis reported the server migration will begin over the weekend. Third Level Solutions will continue to host and work with the Town during the migration.

The Town only received one bid for the Library drainage. After discussion, Mr. Lessels moved to accept Hodgkins & Son's bid in the amount of \$30,800 to address all the drainage on the East, North, South and West sides of the library, Mr. Wade seconded the motion and, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); the motion passed.

The Board has received a request to re-open the re use hut at the Transfer Station. After discussion, Mr. Streeter denied the request to reopen the re use hut, Mr. Lessels seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

The board discussed and agreed to have a Zoom workshop on June 10, 2020 at 9:00 am to discuss the Georgiadis (spelling) parking concerns and Great River Hydro assessment values.

The first GOFERR grant paperwork was submitted.

The Finance Committee plans on meeting July 13, 2020.

The Board received a complaint regarding a basketball hoop that is "supposedly" in the road. Chief Connors reviewed the complaint. No action was taken.

RK Dickel Transportation requested they would like to open an account at the Transfer Station. After discussion, the Board would like more information. Mr. Weed will call him and report back to the Board.

The board reviewed a sewer abatement on 18 Lower Landing Road for \$1,094.53. After discussion, Mr. Streeter moved to grant the sewer abatement on 18 Lower Landing Road in the amount of \$1,094.53, Mr. Wade seconded the motion and, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

The Board reviewed a sewer abatement for 1171 Old Claremont Rodd in the amount of \$1,281.00. Mr. Streeter moved to grant the sewer abatement on 1171 Old Claremont Road in the amount of \$1,281.00, Mr. Wade seconded the motion and, on a roll call; Mr.

St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

The Board reviewed an abatement on 206 Fling Rodd. After discussion, Mr. Streeter moved to grant an abatement on 206 Fling Road in the amount of \$74.10, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

The board reviewed two mobile home water/sewer abatements. After discussion, Mr. Streeter moved to grant a water/sewer abatement on 47 Morways in the amount of \$1,744.55, Mr. Wade seconded the motion and, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

After discussion, Mr. Streeter moved to grant a water/sewer abatement on 30 Morways in the amount of \$1,788.56, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

The Board discussed a sewer abatement on Lower Landing, but more information is needed. Ms. Chaffee and Mr. Duquette will review and report back on June 17, 2020.

The Board reviewed a letter from Richard Holmes regarding a new appointment to the Conservation Commission. Ms. Ruth Pratt has moved out of Town and the Committee recommends Mr. Gabriel Bailey to finish out the one-year term. Mr. Streeter moved to appoint Mr. Gabriel Bailey to the Conservation Commission for a one-year term, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Ms. Michelle Snide would like to recommend that the Board appoint Ms. Linda Stewart as her Deputy Treasurer. Mr. Streeter moved to appoint Ms. Linda Stewart as Deputy Treasurer, Mr. Wade seconded the motion and, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Committee Reports:

Building Needs: Mr. Wade moved to disband the Building Needs Committee, Mr. Streeter seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Fall Mountain School Board: No report.

Heritage: Mr. Lessels reported that he has contacted the Committee about the signs they had placed at the entrances to Town. A few Town Buildings need new signs and it would be nice if they were designed similarly.

Mr. Wade moved to accept the following meeting minutes:

May 20,2020- Workshop
May 20, 2020- Nonpublic Reputations
May 20,2020- Regular Meeting
May 20, 2020- Nonpublic Reputations
May 27,2020- Water Commissioners Workshop

Mr. Streeter seconded the motion and Mr. Rescsanski amended the minutes to state the school board committee will be having workshops, on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); . motion passed with amendments.

Mr. Streeter moved to accept the consent agenda as presented, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Selectboard Comment:

Mr. Lessels suggested the agenda be adjusted and make a priority list of tasks to deal with.

Mr. Streeter reported he received an email regarding a public hearing about Wetland Rules on 6/29/2020.

Mr. Wade moved to go into nonpublic RSA 91-A:3 (C) reputations, Mr. Streeter seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

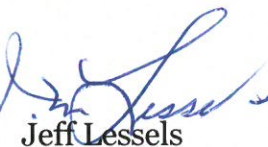
Mr. Wade moved to adjourn at 9:10pm, Mr. Streeter second the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Respectfully Submitted,

Kelly N Wright



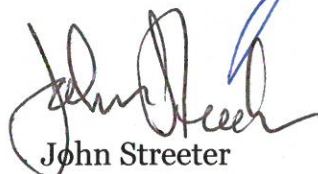
Albert St. Pierre



Jeff Lessels



Scott Wade



John Streeter



William Rescsanski

(Note: these are unapproved meeting minutes, any amendments will be made at the next meeting on June 17, 2020).

Charlestown Board of Selectmen
Workshop Nonpublic Meeting Minutes
June 3, 2020 @ 4:00pm Zoom meeting

Selectmen Present and location: Chairman Albert St. Pierre (community room), Jeff Lessels (community room), Scott Wade (work office), John Streeter (community room), William Rescsanski (community room).

Staff Present: Jessica Dennis- Administrator
Kelly Wright- Administrative Assistant


Ms. Dennis reported that Ms. Daignault has counter offered the Board's original offer of \$18.00 to \$20.00. After discussion, the board agreed to leave the original offer of \$18.00 per hour with a 90-day review.

The board discussed two tax deferral applications. After discussions, the board came to an agreement.

Mr. Lessels moved to reconvene public session, Mr. Wade seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Respectfully Submitted,

Kelly N Wright




Albert St. Pierre



Jeff Lessels



Scott Wade



John Streeter



William Rescsanski

(Note: these are unapproved meeting minutes, any amendments will be made at the next meeting on June 17, 2020).

Charlestown Board of Selectmen
Nonpublic Meeting Minutes
RSA 91-A:3 (C) Reputations
June 3, 2020 @ 6:30pm Zoom meeting

Selectmen Present and location: Chairman Albert St. Pierre (community room), Jeff Lessels (community room), Scott Wade (community room), John Streeter (community room), William Rescsanski (community room).

Staff Present: Jessica Dennis- Administrator
Kelly Wright- Administrative Assistant
Chief Patrick Connors- Ambulance Department


Chief Connors reported Ms. Deb Daignault has given her verbal resignation as captain of the Ambulance Department effective by the end of the month.

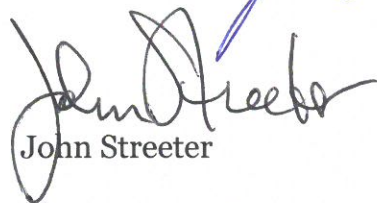
Mr. Wade moved to reconvene public session, Mr. Streeter seconded the motion and on a roll call; Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes); motion passed.

Respectfully Submitted,
Kelly N Wright


Albert St. Pierre


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