

Charlestown Board of Selectmen  
Meeting Minutes  
Community Room and Zoom Meeting  
September 16, 2020 @ 6:30pm

Selectboard present and location community room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)  
Patricia Chaffee- Town Clerk/ Tax Collector  
Keith Weed- Highway and Transfer Station Department  
Chief Patrick Connors- Police and Ambulance Department

Chairman St. Pierre called the meeting to order at 6:30 pm. The pledge of allegiance was recited. Chairman St. Pierre recited the protocol for holding public zoom meetings due to the Covid- 19 executive order per Governor Christopher Sununu.

**Public Comment:**

**Library Chromebooks:**

Mr. James Fowler requested approval from the board to use \$1,000 from the library budget to purchase Chromebooks. The library has applied for grants but in case the grant does not come thru they would like to purchase these for students to have the availability to use. After discussion Mr. Streeter made a motion to authorize the library to spend no more than \$1,000, if the grant does not come through, Mr. Lessels seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

**2021 School Budget:**

Mr. Robert Beaudry asked the board how they plan to address the 2021 school budget, and are they concerned about not having enough money until the next tax bills go out. Mr. Beaudry continued to say the Town already had to take out a TAN and the interest alone to repay was more than the \$7,000 budgeted. He asked Mr. Rescsanski what his thoughts were. Mr. Rescsanski answered he is still to new to the board to have a plan. He has been attending school board meetings and reported at the last meeting the school board discussed the NH Retirement increase in the amount of approximately a million dollars. Mr. Streeter chimed in and shared that he is also paying close attention to the school board discussions and hopes to open the lines of communication. Mr. Dennis reported the Town can be reimbursed for the overage in TAN interest through the GOFFER grant that she submitted earlier this week.

**Board Agenda:**

1. Intersection of Springfield Rd and Old Springfield Rd- still reviewing nothing new to discuss.
2. Communications- The board reviewed the different options of mounted television screen and where it should be best placed and how to store it when not in use. There is a grant available for these types of upgrades due by October 21, 2020. The Town will apply for this and Mr. Streeter will bring back a proposal for the board to review.
3. Comcast at the Library-Comcast will be at the library on September 17, 2020 to finish installing internet upgrades.

**Administrator's Report:****Library Roof:**

The board reviewed the Melanson quote to fix the leak roof on the library. The quote is for \$11,200. The work is scheduled to start mid-October. This unforeseen repair cost can be included in the LCHIP grant that was awarded for masonry work on the building. Mr. Lessels made a motion to approve the Melanson quote in the amount to \$11,200; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

**MS 535:**

Ms. Dennis reported the need to sign the MS 535 which is a short version of the Town's audit.

**Health Trust Hearing:**

Ms. Dennis reported there will be a HealthTrust Hearing on September 24, 2020 at 9:30am and 3:00pm.

**Ex- Officio Committee Reports:****Beautification Coalition:**

Mr. Rescsanski reported the Cobbs property project will begin next year. The granite will be purchased this year using the Hoyt Trust Fund. Mr. Lessels and Mr. Ilves discussed having a drawing of the project for the Selectboard to review. Nothing will be adjusted to the parking lot except where the green space will be. Mr. Weed reported the parking spaces and drainage will not be affected. Mr. Streeter said the board will approve the work on the west side of the Cobb's property for next year.

**Conservation Commission:**

Mr. St. Pierre reported the next meeting is on September 23, 2020.

**Fall Mountain School Board:**



The School board met on September 14, 2020. Mr. Rescsanski reported Mr. Fenn discussed the NH retirement increase and the additional COVID costs to the school budget.

#### **Fall Mountain Site Base:**

Mr. Streeter reported he will be attending the meeting on September 17, 2020 and will report back to the board. Mr. Streeter did not know if Alstead is still using the Charlestown middle school gym for sports. No further discussion because no sports have started yet.

#### **Finance Committee:**

The committee met on September 14, 2020. Mr. Fenn zoomed into to the meeting and gave an update to the committee regarding the additional Covid-19 costs and the 2021 NH retirement increases.

#### **Heritage Committee:**

Mr. Lessels reported there was not a meeting in August.

#### **Planning Board:**

Mr. Wade reported the board had two presentations. One was for the Natural Resources given by the Conservation Commission and the other is for Sullivan Street club house. There is nothing that needs to go to the planning board but they will continue to keep an eye on this. The survey sent out to all the Charlestown residents was discussed and according to the survey the residents want minimal growth.

#### **Town Hall:**

Ms. Dennis reported she and Chief Baraly met with Dead River regarding moving the existing propane tank and adding an additional one for the new generator. Ms. Dennis also reminded the Selectboard about the generator donation and they will need to accept this once all information is gathered.

#### **Ambulance Sustainability Committee:**

Mr. Wade reported the committee is in the process of drafting up two proposals for the Selectboard to review. The first suggestion is a per diem staffing and the second option is contracting a third-party vendor. Mr. Wade asked if the board would approve the RFP the committee has prepared so they can have budgetary number. After discussion Mr. Lessels made a motion to approve putting out the RFP presented by Mr. Wade and Chief Connors, Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Mr. Wade discussed the last two ambulance meetings have been unprofessional and if this happens again, he will request through the Selectboard that the committee be disbanded.

### **Recreation Committee:**

Mr. Arthur Grenier and Mrs. Darlene Petke were present. It was decided the recreation committee would attend the third Selectboard's meeting to give their department report. The pool was drained; water was turned off and everything was winterized for the year. The pool has approximately 22 people per day for the season.

Soccer season has been cancelled. The committee is waiting to see what the school does with basketball before deciding.

At the last meeting, the committee discussed several fall projects that they would like board approval for:

1. \$3,500 to purchase a large blow up screen and sound system for movie nights.
2. \$8,300 to perform roof repair and maintenance work on six dug outs. The money would come out of the capital outlay budget line.
3. \$3,500 to install the handicap swing.

The board discussed the purchase of the large blow up screen and sound system. Some felt it was too late in the year to do this. Mr. Streeter made a motion to allow the recreational department to spend no more than \$3,500 for a screen and sound systems, Mr. Wade seconded the motion and on a roll call; motion failed. Mr. St. Pierre (no), Mr. Lessels (no), Mr. Streeter (yes), Mr. Wade (yes), Mr. Rescsanski (no).

Mr. Streeter made a motion to approve the recreation committee spend no more than \$8,300 from capital outlay budget to perform roof repair and maintenance on the six dug outs at Patch Park, Mr. Lessels seconded the motion and on a roll call; motion passed. Mr. St. Pierre (no), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The Selectboard discussed the possibility of having volunteers fix the broken swings and replace any missing or broken parts on the playground equipment. Mr. Streeter made a motion to authorize the highway department to remove any broken play structures from Patch Park; Mr. Wade seconded the motion and on a roll call; motion passed. Mr. St. Pierre (no), Mr. Lessels (no), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Mr. Lessels received a call from a representative at Mascoma Bank, they would like the opportunity to meet with the board to discuss the decision to switch banks. Mr. Streeter stated that if the Board is going to re-discuss this he would request this be done in non-public under reputations.



**Minutes:** Mr. Lessels made a motion to accept the following meeting minutes from  
September 2, 2020- Regular

September 2, 2020- Non-Public Reputations (sealed)

September 2, 2020- Non-Public Hiring

September 2, 2020- Non- Public Reputations (sealed)

Mr. Wade seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

**Consent Agenda:** Mr. Wade made a motion to accept the consent agenda; Mr. Rescsanski seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The Selectboard discussed the mower contract and if it was signed or not. Mr. Lessels answered he did sign it after talking to Mr. Duquette about which budget lines the money would be coming from. Mr. Lessels made a motion to approve the mower contract; Mr. Rescsanski seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (no), Mr. Streeter (no), Mr. Rescsanski (yes).

The Board reviewed an Intent to Cut on the Borough Road. Mr. Wade made a motion to approve the Intent to Cut; Mr. Lessels seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Ms. Patricia Chaffee reported a certified letter has been sent to Holiday Inn regarding their progress of preparing a plan to fix the water pipe under the bridge from Charlestown to Springfield, Vermont.

Mr. Keith Weed reported he has a quote from America Plate glass in the amount of \$3,740. The windows will be installed in house and comes with a lifetime transferable warranty. Mr. Lessels made a motion to accept the American Plate Glasses quote; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The Selectboard reviewed and approved the Pelow's quote for the asphalt to replace and fix the sidewalks. Mr. Wade made a motion to accept the Pelow's quote for asphalt, Mr. Streeter seconded the motion and on a call roll; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Mr. Wade made a motion to enter nonpublic RSA 91-A:3 (c-Reputations) at 8:43 pm; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 9:34pm.

Mr. Wade made a motion to enter nonpublic RSA 91-A:3 (b-Hiring) at 9:35 pm; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 9:45pm.

Mr. Wade made a motion to enter nonpublic RSA 91-A:3 (c-Reputations) at 9:45 pm; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 9:56 pm.

Mr. Streeter made a motion to enter nonpublic RSA 91-A:3 (c-Reputations) at 9:56 pm; Mr. Rescsanski seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 10:09 pm. Mr. Streeter made a motion to seal these minutes for 50 years; Mr. Wade seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Mr. Streeter made a motion to enter nonpublic RSA 91-A:3 (c-Reputations) at 10:10 pm; Mr. Rescsanski seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 10:15 pm.

Mr. Lessels made a motion to enter nonpublic RSA 91-A:3 (l-Legal) at 10:15 pm; Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

The board reconvened public session at 10:20 pm.

Mr. Streeter made a motion to enter nonpublic RSA 91-A:3 (c-Reputations) at 10:20 pm; Mr. Lessels seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

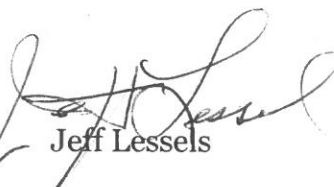
The board reconvened public session at 10:28 pm.

Mr. Streeter moved to adjourn at 10:30 pm; Mr. Wade seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright

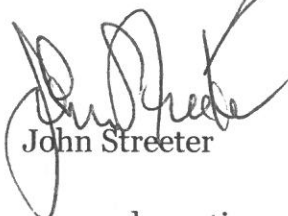


Albert St. Pierre



Jeff Lessels

Scott Wade



John Streeter

  
William Rescsanski

(Note: these are unapproved meeting minutes. Any corrections will be made at the next Selectboard meeting on October 7, 2020)



Charlestown Board of Selectmen  
Non Public Meeting Minutes #1  
RSA 91-A:3 (C Reputations)  
September 16, 2020 @ 6:30pm

Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)  
Chief Patrick Connors- Ambulance Department  
Chief Baraly- Fire Department

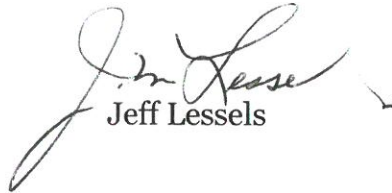
The board, Chief Baraly and Chief Connors discussed an ambulance incident. No decision was made.

Mr. Wade made a motion to reconvene public session at 9:34 pm.

Respectfully Submitted,  
Kelly N Wright

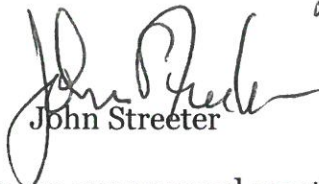


Albert St. Pierre



Jeff Lessels

Scott Wade



John Streeter



William Rescsanski

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Charlestown Board of Selectmen  
Non-Public Meeting Minutes #2  
RSA 91-A:3 (b-Hiring)  
September 16, 2020 @ 6:30pm

Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)  
Chief Baraly- Fire Department

Chief Baraly reported he would like the board's approval to hire, Terry Lambert for the Fire Department. After discussion Mr. Lessels made a motion to approve hiring Terry Lambert for the Fire Department, Mr. Streeter seconded the motion and on a roll call; motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Mr. Streeter made a motion to reconvene public session at 9:45 pm, Mr. Rescsanski seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright

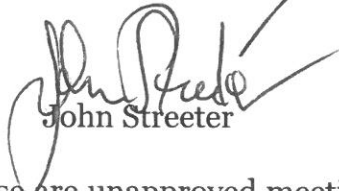


Albert St. Pierre



Jeff Lessels

Scott Wade



John Streeter



William Rescsanski

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Charlestown Board of Selectmen  
Non-Public Meeting Minutes #3  
RSA 91-A:3 (c-Reputations)  
September 16, 2020 @ 6:30pm

Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)  
Chief Connors- Ambulance Department

Chief Connors reported he is continuing to work on scheduling and proposals for the Ambulance department.

Mr. Wade made a motion to reconvene public session at 9:56 pm, Mr. Lessels seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright

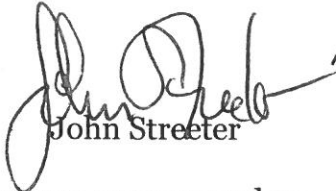


Albert St. Pierre



Jeff Lessels

Scott Wade



John Streeter



William Rescsanski

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Charlestown Board of Selectmen  
Non-Public Meeting Minutes #5  
RSA 91-A:3 (c-Reputations)  
September 16, 2020 @ 6:30pm

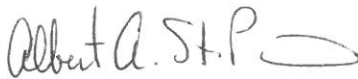
Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)

Ms. Dennis received a letter of request from NARJE if the board of selectmen would give them a letter of approval. They are trying to sell the mobile home park. The board agreed they will not give them a letter.

Mr. Streeter made a motion to reconvene public session at 10:15 pm; Mr. Wade seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright



Albert St. Pierre



Jeff Lessels

— Scott Wade



John Streeter



William Rescsanski

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Charlestown Board of Selectmen  
Non-Public Meeting Minutes #6  
RSA 91-A:3 (I-Legal)  
September 16, 2020 @ 6:30pm


Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)

The board received a court request in the manner of the Estate of Kirk Frazier asking if the selectmen would grant an assent for the transfer of ownership. The board agreed they have no objection to the transfer.

Mr. Wade made a motion to reconvene public session at 10:20 pm, Mr. Streeter seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright

  
Albert St. Pierre

  
Jeff Lessels

Scott Wade

  
John Streeter

  
William Rescsanski

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Charlestown Board of Selectmen  
Non-Public Meeting Minutes #7  
RSA 91-A:3 (c-Reputations)  
September 16, 2020 @ 6:30pm


Selectboard present and location Community Room: Chairman Albert St. Pierre, John Streeter, Jeff Lessels, William Rescsanski, Scott Wade.

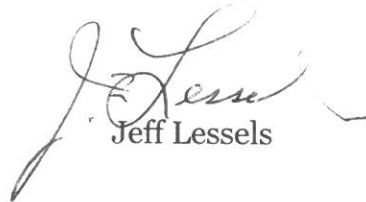
Staff Present: Jessica Dennis- Administrator (via zoom)  
Kelly Wright- Administrative Assistant (via zoom)

The board discussed if they wanted to meet with Mascoma Bank to discuss a previous decision. The board decided not to meet with them.

Mr. Streeter made a motion to reconvene public session at 10:28 pm, Mr. Rescsanski seconded the motion and on a roll call motion passed. Mr. St. Pierre (yes), Mr. Lessels (yes), Mr. Wade (yes), Mr. Streeter (yes), Mr. Rescsanski (yes).

Respectfully Submitted,  
Kelly N Wright

  
Albert St. Pierre

  
Jeff Lessels

Scott Wade

  
John Streeter

  
William Rescsanski

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