

**CHARLESTOWN SELECTBOARD MEETING  
WEDNESDAY, JULY 20, 2022 AT 6:30 P.M.  
CHARLESTOWN PUBLIC LIBRARY COMMUNITY ROOM**

Selectboard Present: Jeremy Wood (Chair), Shelly Blouin-Andrus, William Rescsanski, Jeff Lessels (Vice-Chair), Nancy Houghton

Staff Present: Jordan Cannon, Recording Secretary  
Kelly Wright, Administrative Assistant  
Diane Dezan, Human Resources  
Patricia Chaffee, Tax Collector  
Keith Weed, Highway Department

Others Present: Asah Cramer, Mr. St. Pierre

5:32 pm – The meeting was called to order.

**NON-PUBLIC**

Ms. Blouin-Andrus motioned to enter Non-Public Session: RSA 91-A:3 II(a) at 5:36 pm – Compensation – Ms. Houghton seconded. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

The meeting reconvened at 5:49 pm.

Ms. Blouin-Andrus motioned to enter Non-Public Session: RSA 91-A:3 II(b) at 5:50 pm – Hiring – Ms. Houghton seconded. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

The meeting reconvened at 5:53 pm.

Ms. Blouin-Andrus motioned to enter Non-Public Session: RSA 91-A:3 II(a) at 5:54 pm – Resignation – Ms. Houghton seconded. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

The meeting reconvened at 5:55 pm.

Mr. Lessels motioned to enter Non-Public Session: RSA 91-A:3 II(a) at 5:56 pm – Compensation – Ms. Houghton seconded. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

The meeting reconvened at 5:57 pm.

Ms. Houghton motioned to seal 1<sup>st</sup> Non-Public (a Compensation) for twelve (12) months, Mr. Lessels seconded. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes)

g. Recreation- Ms. Blouin-Andrus informed the Selectboard as to the preparations being done by the Recreation Department for Old Home Days. She stated that there was a pile of wood debris that needed to be addressed at Patch Park. The Selectboard reached consensus to allow the fire department proceed with using the burning of this debris for training purposes. Ms. Chaffee discussed a potential Sunday Town Employee day at the pool that has been brought up previously. Ms. Blouin-Andrus stated she would speak to the recreation department regarding this possibility.

h. Town Hall- Ms. Houghton had no new updates to report. Mr. Wood stated that Mr. Gabe St. Pierre and Judy Baraly should be added to 7.27.2022 meeting agenda to discuss improvements to the town hall.

### **Minutes of Previous Meetings –**

Ms. Blouin-Andrus made a motion to approve minutes of July 13, 2022, Ms. Houghton seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

### **New Business**

The Selectboard discussed a Fort #4 discount request for purchasing historical books. Mr. Wood reviewed the request to discount these rates.

Mr. Rescsanski made a motion to allow a 20% discount to purchase 10 copies each of volume 1 and volume 2. Mr. Lessels seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (abstain), Mr. Lessels (yes), Ms. Houghton (yes).

Ms. Wright asked the Selectboard if there were any questions regarding the Tax Anticipation Note. Ms. Wright and Ms. Chaffee reviewed the upcoming payments needing to be made, as well as the anticipated revenue the town could expect in the coming months.

### **Old Business**

Ms. Wright discussed the residents on Taylor Hill still outstanding with required documentation to move forward with addressing an ongoing drainage issue.

### **Consent Agenda:**

The Selectboard discussed changes to the consent agenda. Ms. Blouin-Andrus motion to approve the consent agenda. Ms. Houghton seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (abstain), Mr. Lessels (yes), Ms. Houghton (yes).

**Charlestown Board of Selectmen  
Non-Public Meeting Minutes #2  
RSA 91-A:3 II (b-Hiring)  
July 20, 2022 @ 5:00 p.m.  
Community Room**

Selectboard present: Jeremy Wood (Chair), William Rescsanski, Shelly Blouin-Andrus, Jeff Lessels (Vice-Chair), Nancy Houghton

Staff Present: Kelly Wright- Administrative Assistant  
Jordan Cannon, Recording Secretary  
Diane Dezan, Human Resources


Discussion was held over a counter-offer received by an applicant for the Finance Assistant position. The Selectboard discussed the applicant's counter-offer. Mr. Lessels made a motion to deny the applicant's request to come back with 3 weeks of vacation time. Ms. Blouin-Andrus seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (no).

Ms. Blouin-Andrus motioned to exit non-public session, 2<sup>nd</sup>: Ms. Houghton. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes). 5:53 PM.


Respectfully Submitted,  
Jordan Cannon, Recording Secretary

  
Jeremy Wood

 7-27-2022  
Jeffrey Lessels

 7-27-22  
Shelly Blouin-Andrus

William Rescsanski

 7-30-22  
Nancy Houghton

**Charlestown Board of Selectmen  
Non-Public Meeting Minutes #3  
RSA 91-A:3 II (a-Resignations)  
July 20, 2022 @ 5:00 p.m.  
Community Room**

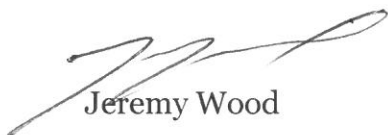
Selectboard present: Jeremy Wood (Chair), William Rescsanski, Shelly Blouin-Andrus, Jeff Lessels (Vice-Chair), Nancy Houghton

Staff Present: Kelly Wright- Administrative Assistant  
Jordan Cannon, Recording Secretary  
Diane Dezan, Human Resources

Mr. Lessels made a motion to accept Mr. Cannon's resignation from his position as office staff, Ms. Blouin-Andrus seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

Ms. Blouin-Andrus motioned to exit non-public session, 2<sup>nd</sup>: Ms. Houghton. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes). 5:55 PM.

Respectfully Submitted,  
Jordan Cannon, Recording Secretary

  
Jeremy Wood

 7-27-22  
Jeffrey Lessels

 7-27-22  
Shelly Blouin-Andrus

William Rescsanski

 7-30-22  
Nancy Houghton

**Charlestown Board of Selectmen  
Non-Public Meeting Minutes #4  
RSA 91-A:3 II (b-Hiring)  
July 20, 2022 @ 5:00 p.m.  
Community Room**

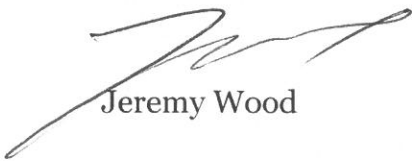
Selectboard present: Jeremy Wood (Chair), William Rescsanski, Shelly Blouin-Andrus, Jeff Lessels (Vice-Chair), Nancy Houghton

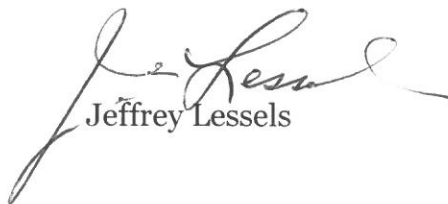
Staff Present: Kelly Wright- Administrative Assistant  
Jordan Cannon, Recording Secretary  
Diane Dezan, Human Resources

Mr. Lessels made motion to retain Mr. Cannon as Recording Secretary at rate of \$100 per meeting, Ms. Houghton seconded the motion. Roll Call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes).

Ms. Blouin-Andrus motioned to exit non-public session, 2<sup>nd</sup>: Ms. Houghton. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes). 5:57 PM.


Respectfully Submitted,  
Jordan Cannon, Recording Secretary

  
Jeremy Wood

  
Jeffrey Lessels

  
Shelly Blouin-Andrus

William Rescsanski

  
Nancy Houghton



**Charlestown Board of Selectmen  
Non-Public Meeting Minutes #5  
RSA 91-A:3 II (c-Reputations)  
July 20, 2022 @ 5:00 p.m.  
Community Room**

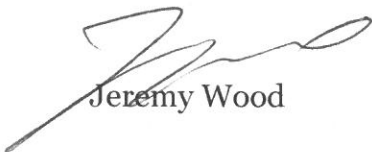
Selectboard present: Jeremy Wood (Chair), William Rescsanski, Shelly Blouin-Andrus, Jeff Lessels (Vice-Chair), Nancy Houghton

Staff Present: Kelly Wright- Administrative Assistant  
Jordan Cannon, Recording Secretary  
Diane Dezan, Human Resources  
Patricia Chaffee, Tax Collector

Discussion was held regarding a request from a town employee to extend their medical leave. Mr. Lessels made a motion that the town extend the deputy town clerk's request for continuation of her medical leave through September 5, 2022. Said letter is a confidential document to be included in her personnel file along with a copy of minutes of this meeting 7/20/2022. Ms. Houghton seconded the motion. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes)

Ms. Blouin-Andrus motioned to exit non-public session, 2<sup>nd</sup>: Ms. Houghton. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes). 6:03 PM.

Respectfully Submitted,  
Jordan Cannon, Recording Secretary

  
Jeremy Wood

 7-27-22  
Jeffrey Lessels

 7-27-22  
Shelly Blouin-Andrus

William Rescsanski

 7-30-22  
Nancy Houghton

**Charlestown Board of Selectmen  
Non-Public Meeting Minutes #6  
RSA 91-A:3 II (c-Reputations)  
July 20, 2022 @ 5:00 p.m.  
Community Room**

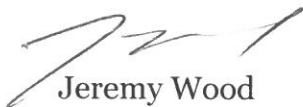
Selectboard present: Jeremy Wood (Chair), William Rescsanski, Shelly Blouin-Andrus, Jeff Lessels (Vice-Chair), Nancy Houghton

Staff Present: Kelly Wright- Administrative Assistant  
Jordan Cannon, Recording Secretary

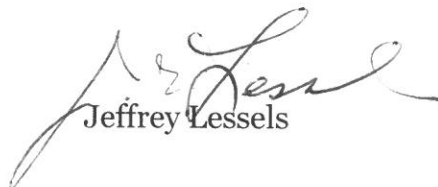
The Selectboard discussed a nomination for town deputy treasurer, Tara Anderson. The Selectboard reached a consensus to approve this nomination.

Ms. Blouin-Andrus motioned to exit non-public session, 2<sup>nd</sup>: Ms. Houghton. Roll call: Mr. Rescsanski (yes), Ms. Andrus (yes), Mr. Wood (yes), Mr. Lessels (yes), Ms. Houghton (yes). 7:24 PM.

Respectfully Submitted,  
Jordan Cannon, Recording Secretary



Jeremy Wood



Jeffrey Lessels



Shelly Blouin-Andrus



William Rescsanski

Nancy Houghton