

Present: Patty Chaffee - Chair; Alissa Bascom; Dick Lincourt; Alan Putnam; Rosie Smith-Hull – Seated Alternate

Alternates: Keith Weed; Sharon Francis

Absent: Gabe Bailey - Vice Chair; Jeremy Wood - Ex-Officio; Doug Neill; Robert Meier - Alternate

Public: Jordan St. Sauveur; Sam Miller

Staff: Liz Emerson

Patty Chaffee called the meeting to order at 7.00 pm

Minutes of the meeting of August 3rd: Changes: Alan Putnam: Page 1, second to last paragraph, clarify Alan Putnam did not vote because he recused himself.

Motion by Rosie Smith-Hull to accept the minutes, seconded by Dick Lincourt. All in favor, motion passed.

Agenda Review: Patty Chaffee went through the agenda; the meeting will continue as planned.

Applications: Patty Chaffee opened the floor to Jordan St. Sauveur to present her site plan application. Jordan St. Sauveur stated her plan is to take over the space where S & K Property Services was and open a nail salon.

Alan Putnam recused himself from the board for this application because Jordan's husband works for him.

This is the second meeting pertaining to the nail salon. Questions were asked the previous meeting about the change in use. Patty Chaffee called for questions and comments. Seeing none Patty called for a vote on completeness.

Motion by Dick Lincourt to accept the application as complete, seconded by Rosie Smith-Hull. All members in favor, with the exception of Alan Putnam, motion passed.

Motion by Dick Lincourt to approve the site plan application, seconded by Rosie Smith-Hull. All members in favor, motion passed. The site plan application was approved. Alan Putnam rejoined the Board.

Patty Chaffee presented the new draft of the Regional Concerns Chapter. She asked for questions and comments. Rosie Smith-Hull asked for clarification on the definition of "Wealthcare". Liz Emerson stated she borrowed the catch phrase from Health Care of America. Alissa Bascom recommended to cite where the catch phrase comes from.

Patty Chaffee asked for opinions on what we want to define as our region. Liz Emerson stated she understood our region to be the area that the Upper Valley Lake Sunapee Regional Planning Commission serves. Patty Chaffee questioned if we should have the Fall Mountain School district area included. Alissa Bascom stated that our region doesn't have to be defined by a specific area. The Fall Mountain School district should be included in the chapter because it does have an effect on Charlestown. It was agreed that the Regional Concerns chapter should reference the Education chapter. Dick Lincourt stated that we should aggressively be pushing our State Legislature to review how education funds are distributed.

Dick Lincourt continued, he would like to see effects of climate change and health care to have a larger section in the chapter. Patty Chaffee stated we need to expand on healthcare and highlight mental healthcare and how New Hampshire lacks with availability.

Alissa Bascom commented we need to include climate change. We are seeing larger storms; the waterways are changing and we need to prepare how this will shape our town over the next twenty to fifty years. Patty Chaffee asked for Dick Lincourt to present some ideas to expand on climate change.

Alissa Bascom asked which RSA defined the Regional Concern chapter. Dick Lincourt stated it is RSA 674:2 and it defines a regional concern as something that is unique to a town, but is a concern to the region. The chapter that has been created is the opposite of what the RSA defines. It was agreed that the created chapter was appropriate for Charlestown.

Patty Chaffee stated because the Planning Board is a little behind schedule, she proposes the Planning Board review all chapters that the Master Plan Subcommittee has changed on September 7th and approve them as final drafts. Liz Emerson will disburse the draft chapters to all Board members. Patty Chaffee hopes to have most of the chapters approved as final drafts by the second meeting in September and all chapters in the final draft stage by the first meeting in October. The hope is to have the first public hearing on the draft Master Plan by the second meeting in October.

Patty Chaffee turned the meeting to the Master Plan survey. She presented the current results of the Master Plan Survey. She asked the Planning Board members to spread the word on the survey because we need more results in order to make sure we are getting the public's input. She gave a run-down of locations to pick up surveys and we will reach out to the senior living areas. Dick Lincourt volunteered to hand them out with the community meal deliveries.

Master Plan Subcommittee: The subcommittee will meet this Thursday at 5pm. The Regional Concerns, Education and Recreation chapters will be reviewed.

Dick Lincourt expressed displeasure about Dollar General and not receiving the driveway maintenance report. He also asked Liz Emerson if Rev's has returned their sign permit application. Liz Emerson stated she received an email stating that the driveway at Dollar General was working correctly, but couldn't remember seeing an official report. She will also speak with Rev's again.

Sharon Francis asked about compliance of Ox Brook Road. Liz Emerson stated there were two properties she had reached out to, one has been cleaned up and one has not reached out to her.

Alissa Bascom if there has been any interest in SCA's property. Liz Emerson stated a realtor asked for some information, but nothing else.

Patty Chaffee asked for any other questions or comments; hearing none.

Motion to adjourn by Alissa Bascom seconded by Alan Putnam, meeting adjourned at 7.46 pm.

Respectfully Submitted,
Liz Emerson - Staff