

CHARLESTOWN HERITAGE AND HISTORIC DISTRICT COMMISSION
January 22, 2019 Approved Minutes

Present: Duane Wetherby, Wes Van Velsor, Sue Richardson, Joanne Hipp, Joyce Higgins, Ron Martel.
Absent: Selectboard representative

The meeting came to order at 7:10 p.m.

There was no meeting in December, and there was no quorum in November, so there were no minutes to approve.

Sue Richardson, treasurer, reported on the balances of the budget line and the savings account. We have sufficient funds to print the maps.

The new map revisions, created after Joyce Higgins' trip to the CAI Technologies, mapmakers, in Littleton, were checked and discussed. There is only one correction needed in the new material, which is to place the number of Pudge Fisk's state historic marker on the east side of Main Street, not on the west side, as it now appears on the map. There were some other small revisions that could have been made, but after discussion, the conclusion was reached that they were unnecessary. Duane will contact the mapmakers to have the last correction made so that we can proceed with having the map printed by Print Serve in Claremont.

Duane presented the estimate from Print Serve to the commission. It is \$1463.40 for 1000 maps, which is \$1.46 per map. It was moved by Joyce Higgins and seconded by Joanne Hipp that payment to Print Serve of Claremont of the amount to print copies of the map, as per their estimate to Duane, be approved. Passed unanimously.

There was discussion of possible new projects for our commission, but no decisions were made.

Duane will check with Travis again about having a file cabinet placed in the selectboard's office so that we may keep the commission's papers there, in accordance with the state RSAs.

Joyce and Duane will check for the CHHDC's minutes that are missing online and send them to Travis for posting.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Joyce A. Higgins
Acting Secretary