CHHDC Meeting (unapproved)

January 23, 2024

Present: Duane Wetherby, Tamara Golden, Phil Turner, and Paul Beliveau

Absent: Joanne Hipp, Evelyn Beliveau

Meeting called to order at 7:05 pm

**Minutes** of the last meeting reviewed. Phil moved to accept the minutes, Paul seconded, all in favor.

**Treasurer Report:** Phil said he didn’t receive the statement for credit of 3,000 to our account. Tamara said she believes she saw an email from Linda Steward to Phil and her with a statement; she will look after the meeting and forward to Phil. Phil confirmed that the finance committee did put in 3,000 for CHHDC budget and $7,000 for the capital budget for the professional work on guidelines. Duane moved to accept the treasurer’s report; Paul seconded, and all approved.

**Old Business:**

**Design Guidelines:** We’re at a standstill until we get an ordinance. Phil suggested that we draft a scope of work for the guidelines this year. Phil will draft it and bring to next meeting. It of course won’t go out to bid until we have an ordinance, hopefully next year.

**Ordinance:**

Members debriefed on the last public hearing.

Paul commented that the purpose as is for town ordinance still read fine, despite Terry Spilsbury’s complaint that it came straight from the RSAs instead of being specific to Charlestown. One thing is it says to regulate districts but we have 2 districts.

Discussed updates to purpose – Phil and Tamara both offered proposals

Phil shared that demolition clause is not strong enough.

Plan to update every month with planning board until they are pleased with the ordinance and are confident it will be well received by the voters.

Terry told Tamara that he is not available until after June, and he also rejected a suggestion that he join the commission and be an active part of the planning process, citing a busy legislative session ahead. The commission agreed we should not put off work on the ordinance and risk another end of year rush and the ordinance being put off for yet another year.

Tamara will send updates discussed tonight and we will continue working on it next meeting, with a plan to update the planning board in March or April.

**New Business:**

**Painting of Cannon:** Duane reports we are on the top of the list for painting this spring by Keith Loveland.

**Next Meeting:** Will be held on Tuesday February 27th.

Phil moved to adjourn the meeting, Paul seconded; meeting adjourned at 7:55 pm.

Respectfully submitted,

Tamara Golden

Secretary