

CHARLESTOWN HERITAGE AND
HISTORIC DISTRICT COMMISSION
MEETING MINUTES
From OCTOBER 28, 2014

In attendance: Sue Richardson, Joanne Hipp, Wes VanVelsor, Duane Wetherby, Tamara Golden, Art Grenier, Sue Coleman, Joyce Higgins Guests: Sharon Francis

Minutes of September meeting approved.

Treasurer's Report was approved with the correction of \$3.92 as the correct amount on the budget line for Hassam Tree marker supplies.

Bench project – as of this meeting (10/28/14) Carol hasn't made a final decision for placement of bench in front of The Sumner House.

- In regards to the bench in front of the library, Art and Keith will get the stone for under the bench. It will not happen until spring. We have put that amount on our 2015 budget as \$1000.

Plaques – Farwell School has installed their historic plaque. South Parish Unitarian Church as ordered a plaque.

South Charlestown plaque/marker – Stone is in place, needs to be turned. Gravel needed to raise stone up. Wes and Duane will deal with topsoil and seeding. Gravel needed to raise stone up.

Eagle scout project in Forest Hill Cemetery – Duncan is doing a fantastic job. The wooden info stand with the map, names and location of plots will be installed soon.

Vote was taken and Joyce will remain as Chair of this committee until March, so that we are on the same schedule as all the other committees. The same applies for Sue R as treasurer and Sue C as secretary.

Joyce has placed advertising in the Valley News and Eagle Times for the Third History. Both charges will be billed directly to the town as it is cheaper to do it that way. Suggestion was made that advertising also be placed in the Keene Sentinel. Joyce will do that.

Next years budget –

- Per Art we added \$1000 for the stone for the bench in front of the library
- Funds for educational talks, ie restoring original wooden windows and an Information package for owners of homes in the Nat'l Register Historic District
- Wheels on the town canon are decaying – whose responsibility is this?

- Canon enclosure?
- Two benches
- Stone for three benches
- Pay Jenn for enlargement of 1987 photo's @ \$10/photo approx \$400-\$500
- Current brochures? We could easily produce ourselves
- Continuing postage for any town histories ordered
- Oxen to pull canon in Old Home Day parade, Wes will contract
- Advertising

See attached letter with proposed budget figures for 2015.

Historic District Ordinance –

Dave has said that we need an overlay map with the town's zoning/tax map. Both districts need to be done. Dave is getting ready to send for an overlay to be done. Has estimated cost as \$500. Art will check into who "required" the map.

Back lots on Main Street have been split off over the years. The National Register District must have a house on it to be included.

#36B, the Concord House IS on the Register.

Oversight of trees on public property – do we want to do this. Several groups are going to come together and plan to handle (Garden Club, Women's Club, Tree Committee)

There are three more public round table meetings coming up:

11/5/14 2:00pm Community Room

11/12/14 7:00pm Community Room

11/19/14 7:00pm Community Room

Our next meeting is November 25th, 7:00pm. No meeting held in December.

Submitted by Sue Coleman