

CHARLESTOWN HERITAGE COMMISSION AGENDA

Approved Minutes September 24, 2013 Meeting

The meeting was called to order at 7:00 by chair Joyce Higgins. Present were Joyce Higgins, Sue Coleman, Joanne Hipp, Sue Richardson, and Branda Ferland. Absent: Wesley Van Velsor.

The July and August secretary's reports were approved, and the treasurer's report was also approved.

Status on *Third History*: Mail order sales have ended; in-town purchases continue. A date to meet at the Police Department will be considered when Joyce returns from vacation to put correction labels on *Third Histories*. Sue Coleman needs more map labels for the *Histories* she is working on at home.

The bench project is on hold due to Wes Van Velsor's health problems.

Sue Coleman will do the article for the October issue of *Our Town*.

Joyce reported that in speaking with Terry and Duncan Spilsbury, she learned that Duncan is planning to complete the whole back section of Forest Hill Cemetery with transcription and mapping. It will probably not be necessary for the commission to do any of it.

There was further discussion on the plaques for historic town buildings. Approval for the plaque for Farwell School will need to be obtained from Fall Mountain School District. Joyce reported that her research into the date the Bakery Building was built had been inconclusive, which will mean using a date range on the plaque.

It was agreed that several of the commission members will make an appointment with the Middle School principal in November to discuss the handling of the essay contest next year.

A discussion of the amount to ask for in next year's CHC budget took place. Branda advised us to ask for the \$3,500 we had asked for last year before it was reduced by the Finance Committee. The commission agreed to request that amount.

Next meeting October 22.

Respectfully submitted,

Joyce A. Higgins, Chair