

## CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 24 January, 2012 7:00 pm  
Bakery Building, Main Street, Charlestown, NH

Present: Terry Spilsbury, Eric Lutz, Wesley Van Velsor, Joyce Higgins, alternate Sue Richardson, Carol Clark, Selectboard member Doug Ring

Absent: Barbara Jones

The Charlestown Heritage Commission was called to order at 7:06 pm by Chairperson Terry Spilsbury.

1. Eric made a motion to approve the minutes for the 29 November, 2011 meeting. The motion was seconded by Sue, and the minutes were unanimously approved.

2. Eric handed out an end-of-year financial report for 2011. He stated that there is roughly \$5,144. left from the warrant articles for the 3<sup>rd</sup> history project, and that the general fund is basically zero until we get new funding for 2012.

3. Terry stated that the \$3,500. Heritage Commission line item for 2012 is in the Town budget request, and it will be voted on in March. In addition, the Commission is also requesting \$28,000. for a run of 1,000 Third History books. We have just over \$5,000. on hand, asking for an additional \$28,000., giving us a \$3,000. cushion. It is suggested that we priced the books at roughly \$40. per book, while cost per book should be about \$35. There are also two other Warrant Articles of particular interest to this Commission – the request to establish a Capital Reserve Fund for the purpose of masonry restoration and preservation at the Silsby Library/Municipal Building and the request for funds to help pay for fire safety improvements at the Town Hall.

4. Barbara Jones' and Eric Lutz's terms end in 2012. It was moved, seconded, and approved to recommend to the SelectBoard that Barbara be appointed an honorary member of this Commission, that Eric be reappointed for another three year term, and that Sue be appointed as a member to a three year term, all beginning March 2012. A further motion was moved, seconded, and approved to re-elect the current slate of officers for the next year: Terry Spilsbury as Chairman, Carol Clark as Secretary, and Eric Lutz as Treasurer.

5. a. Joyce sent letters to all individuals who said they would submit items for the Third History, and several items came in this week. Joyce finished the deed research for the North Charlestown area. Jeanne Moody submitted her quote for the cost of indexing and proof reading the Third History. At the end of February, we will look over the list of articles that did not get submitted from groups and decide which ones require further inquiry or an alternate approach.

b. The Publication Sub-committee will need to discuss photos and quotes for the photo pages in the near future. There will likely be around 16 pages of color prints. Eric handed out a grid showing publication choices, identifying publishers and costs. Eric

will request publishers send a sample of photos on glossy paper to see the resolution. All photos should be on glossy paper, and there will need to be a committee to find and select photos for the book.

6. Wes presented sketches for future benches, which were met with favor. Joyce suggested possible future bench locations off of Main Street. The Commission enthusiastically asked Wes to encourage Jim Purington to move ahead on bench production.
7. The Town Hall Committee has taken a formal vote to accept the LCHIP grant and they are working on further fund raising activities and on obtaining bids.
8. Terry advised that there is no new action regarding an historic plaque for the Town Hall entry, but he stated that the cost should be a maximum of \$200.00.
9. Eric stated that things were going well at the Fort at #4. There was a recent event at the Fort for volunteers, and they had about 30 to 40 people attend.
10. It was stated that the cannon is sleeping peacefully and waiting for spring.
11. Eric will write about the Heritage Commission line items in the new budget for the March issue of *Our Town* and can include something about the three Warrant Articles we are endorsing. We can decide next month what to do for the April issue.
12. a. Joyce said the Historical Society owns the model trolley salvaged from the old diner on Main Street, which has just been restored as an Eagle Scout project. The Historical Society is now storing it and is looking for a place to display it permanently.  
b. It was agreed that the essay contest should be repeated this year, but we should start the process earlier, perhaps late May or early June, so that presentations can occur before school is out (possibly at the Historical Society's May meeting). The option of three topics should remain the same as last year.
13. The meeting was adjourned at 8:45.

The next Heritage Commission meeting is scheduled for February 28, 7:00 pm at the Bakery Building.

Carol Clark, Secretary  
Approved minutes