

CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 25 September, 2012 7:00 pm
Bakery Building, Main Street, Charlestown, NH

Present: Eric Lutz, Sue Richardson, Wesley Van Velsor, Carol Clark, Selectboard member Art Grenier

Absent: Terry Spilsbury, Joyce Higgins

The Charlestown Heritage Commission was called to order at 7:05 pm by Wesley VanVelsor.

1. Carol handed out revised minutes for the 28 August, 2012 meeting and made a motion to approve the minutes as revised. The motion was seconded by Eric, and the minutes were unanimously approved.
2. Eric stated that there had been only one bill of \$63.25 for data entry since the last Heritage Commission meeting. Eric said there was a little less than a \$600. balance on our budget line item for this year. Eric agreed to construct a spreadsheet for next month's meeting, detailing this year's funding, expenditures, and balances to date. Eric was advised by Art that he could also request a monthly statement from Jessica in the Town Office.
4. Eric stated that he had finished proofing the Third History, and gave the papers to Carol to transfer to the next person in line to read. Sue and Eric explained that they, along with Jen Clark, were able to talk by phone with both prospective publishers in a conference call format to help determine the publisher for the Third History. Eric and Sue then relayed the content of the phone calls to the Commission members and consensus was that Sherwin Dodge was the preferred company. Carol moved that Sherwin Dodge be selected as the publisher for the Third History. This motion was seconded and unanimously passed. Carol also moved that Jen Clark be selected to scan, edit, and place for publication up to approximately 150 photos for the Third History, at the cost of \$10.00 per completed photo. Eric seconded this motion and it was unanimously passed. Sue said she and Jen will get busy on the photos.

Eric requested that the minutes reflect the Commission's appreciation to Joyce for all the wonderful work she has done with layout, chapters, etc. regarding this huge undertaking.

It was suggested that the picture committee make a presentation at the next Charlestown Heritage Commission meeting regarding suggested photos, placements, and progress.

5. Wes stated that he had two new benches sitting in his barn awaiting installation. Several Heritage Commission members were able to attend the last Selectboard meeting where it was decided that the Commission would work with Keith Weed and install two each 24" x 36" flagstones in front of each 6' bench, and two each 24" x 48" flagstones in front of the 8' bench. Eric presented a map at the Selectboard meeting, detailing a

proposed placement of a new bench on the north side of Main Street. Wes suggested that we stake out the next two bench placements and have the Commission members take a look at the proposed sites. It was stated that Keith Weed will be involved in the bench installations. Wes will talk with the quarry to determine flagstone cost and will get Commission members' signatures and a check for this amount. Commission members agreed that it would be acceptable to have local residents purchase a bench in memory of someone, but the members would decide any further action regarding this effort after the next two benches were placed.

6. Wes called Dennis Tier, the sign maker of the North Charlestown historic district sign, and is awaiting a quote for the sign, post, and installation. Once the quote is received, the Commission will determine the best course action to request payment for this new sign.

7. Eric stated that the new sprinkler and alarm systems are currently being installed in the Town Hall, and the second floor may be ready for use by November, 2012.

8. Nothing new on the historic plaques.

9. Eric said he went to last weekend's Fort at #4 activities, where they had roughly 500 participants and roughly 600 spectators. Eric stated there is another event in October.

10. Art said that the cannon might be able to be encased in the current structure, but for now it is schedule to be moved into the Fire Department building for the winter.

11. Eric submitted an article for *Our Town* regarding the Boston Post Cane.

The meeting was adjourned at 8:33.

The next Heritage Commission meeting is scheduled for 23 October, 2012 7:00 pm at the Bakery building.

Carol Clark, Secretary
Approved minutes