

CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 27 March, 2012 7:00 pm
Bakery Building, Main Street, Charlestown, NH

Present: Wesley Van Velsor, Joyce Higgins, Terry Spilsbury, Eric Lutz, Sue Richardson, Carol Clark

The Charlestown Heritage Commission was called to order at 7:08 pm by Chairperson Terry Spilsbury.

1. Eric made a motion to approve the minutes for the 28 February, 2012 meeting. The motion was seconded by Wes, and the minutes were unanimously approved.
2. Eric said that the Commission received three new bills this past month, all related to the Third History project, with a total of approximately \$224. These three bills have been subsequently paid.
3. Terry stated that Commission member appointments had occurred and that our requested Town budget line item and Warrant Articles were passed.
- 4.a. Several Commission members reported status and follow-up progress for Third History articles to be written. Sue stated that she met with Marge Reed and they had come up with a plan on how to pull pictures for the book. As the photos are taken from the Historical Society boxes, a note will be placed in the box and on the back of the photo to allow for an accurate return to the photo's original spot. There will be only two people at a time pulling photos, with teams of two to eliminate confusion. A list was made of photos that should be included in this next history and Sue provided samples of photos that had just been pulled. Pat Ahern, Marge, Terry, Eric, and Sue will oversee the selection of photos and those photos will then be submitted to the Heritage Commission at the next meeting. This subcommittee will plan to meet the week of April 16th.
- b. There was nothing further to be reported regarding publication. Eric will check on photo format with prospective publishers to determine format requirements (jpg or tif).
5. Wes said that Jim Purrington, the bench maker, is ready to resume. Wes showed a sketch of a possible bench to be built. The members agreed that we need to decide the bench placement so that each bench is designed to fit a particular location in town. Terry reviewed the list of bench placement options from last year's notes, and the Commission leaned toward bench placement at the north and the south ends of town – across the street from the firehouse, and the triangle at the south end of Main Street. Wes and Terry will also discuss material options to be put under the benches and next month will come back with four possibilities for bench placement and ground material options.
6. Joyce and Terry attended the meeting last night of the Town Hall Committee. Discussion was held regarding how to proceed with sprinkler systems and alarm upgrades. This Committee is scheduling monthly meetings and is preparing to take

proposals or bids for these projects. They discussed the need of a Clerk of the Works to oversee this renovation.

7. Terry stated that the date of June 10, 2012 was selected for the essay award presentation at the Historical Society meeting. It was suggested that we can block out the names of the essayists and use numbers so there will be no bias.

8. There is nothing new to report regarding the historic plaques. Terry will identify a couple of suitable plaques and the wording for the Commission's review.

9. Eric stated that school groups are starting to visit the Fort at #4, and that April 14 is volunteer day.

10. The cannon is in place just outside the new police station, and it was stated that Doug Ring was the overseer for the cannon placement and housing. Wes continues discussion with Doug regarding lighting, weather protection, security, and flooring for the cannon. Joyce will review the history of the cannon and provide this information to the Heritage Commission for a possible historic plaque for the cannon.

11. Terry will research the significance, structure, and plans for the cannon and will organize, but hold off, on an article for *Our Town* until June.

The meeting was adjourned at 9:19.

The next Heritage Commission meeting is scheduled for 24 April, 2012 7:00 pm at the Bakery building.

Carol Clark, Secretary
Approved minutes