

CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 24 April, 2012 7:00 pm
Bakery Building, Main Street, Charlestown, NH

Present: Wesley Van Velsor, Joyce Higgins, Terry Spilsbury, Sue Richardson, Carol Clark, Selectboard member Art Grenier

Absent: Eric Lutz

The Charlestown Heritage Commission was called to order at 7:00 pm by Chairperson Terry Spilsbury.

1. Wes made a motion to approve the minutes for the 27 March, 2012 meeting. The motion was seconded by Sue, and the minutes were unanimously approved.
2. A new budget report was not presented, however Terry stated that there were no notable cash flows either in or out for last month.
3. The Commission members heartily welcomed Selectboard member Art Grenier to the meetings and gave him a brief overview of Commission background and scope of responsibility.
- 4.a. Joyce stated that she expects the writing part of the Third History will be wrapped up by the end of May. Joyce explained the process of entering data, storing it on disk, and the measures in place to protect that which has already been created. A draft of what she has done may be available to other Commission members as early as mid-June.
- b. Sue said that she had not made significant headway on the photo selection this month, but will schedule a subcommittee meeting as soon as possible.
- c. Nothing new to report from the publication subcommittee. At Art's suggestion, the subcommittee will develop a roll-out and publicity plan.
5. Wes said that Jim Purington, the bench maker, has been working extremely long hours at his regular job and has not had time to move ahead on the benches. Discussion was held regarding placement for the next benches. Art reported that the Selectboard would like pavers or other appropriate material to go under the benches. Once the next benches have been approved for production, the Commission can approach the Selectboard regarding bench placement and ground material options.
6. It was reported that the Town Hall Committee is reviewing the fire safety report and meeting with potential bidders in an effort to clarify the specific needs and insure uniform understanding prior to bid preparation.
7. Terry passed around a copy of the parameters for the 7th grade essay contest. He stated that the due date for the students is May 18th with an award presentation date of

June 10th. He has requested that the essays be given to the Commission in such a way that the names are not included so there will be no bias in its award selection.

8. There is nothing new to report regarding the historic plaques.

9. It was noted that the Fort at #4 recently held a work party of volunteers to address deferred maintenance projects and will hold another in May.

10. Wes stated that he would be making stainless steel “slippers” to go under the wheels of the newly housed cannon to avoid rust. He continues to work with Doug Ring on further protection issues for the cannon.

11. Sue and Joyce will work on an article relative to Third History progress and a request for photos for the June issue of *Our Town*. Carol will work on the July issue to include the essay contest winners and a photo.

12. Terry will update the Heritage Commission members’ contact information.

The meeting was adjourned at 8:25.

The next Heritage Commission meeting is scheduled for 22 May, 2012 7:00 pm at the Bakery building.

Carol Clark, Secretary
Unapproved minutes